

## AGENDA ITEM 10

## Report of the Graduate Studies Committee

**10.2 Report of the Graduate Studies Committee meeting held on 25 March 2009**

The Committee met on 25 March 2009 when there were present: The Chair (Associate Professor P McCallum) presiding, Professors C Baldock, R Cumming, R Magnusson, G Murray and B Sutton, Associate Professors B Buckley, F Dehghani, A Mitchell and J Shields, Drs S Cumming (for Dr P Sinclair), D Leifer (for Mr B Shelton), J Hanrahan, A Marshall, K Nelson and R Walker, and Ms R Kumar and Mr C Riley (for Mr P Ball). Associate Professor S Barrie, Dr S Carter and Ms M Kemmis were in attendance.

**10.2.1 Proposals for new and amended postgraduate courses****10.2.1.1 Faculty of Medicine: Master of Qualitative Health Research, Graduate Diploma in Qualitative Health Research and Graduate Certificate in Qualitative Health Research***pages F2-F8*

The Faculty of Medicine is proposing to introduce new award courses, the Graduate Certificate in Qualitative Health Research, the Graduate Diploma in Qualitative Health Research, and the Master of Qualitative Health Research. The course will serve a growing community of qualitative researchers in health and medicine, equipping students with the knowledge, understanding and expertise they need to engage in high-quality qualitative inquiry.

Full details of the proposal are available in the agenda on the Committee's website at:

[http://www.usyd.edu.au/ab/committees/grad\\_studies/agendas.shtml](http://www.usyd.edu.au/ab/committees/grad_studies/agendas.shtml)

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Medicine to introduce the Master of Qualitative Health Research, Graduate Diploma in Qualitative Health Research and Graduate Certificate in Qualitative Health Research;*
- (2) *recommend that Senate:*
  - (a) *endorse the Academic Board's approval of the proposal;*
  - (b) *approve the amendment of the Resolutions of Senate related to the Degrees, Diplomas and Certificates in the Faculty of Medicine; and*
  - (c) *approve the introduction of the Resolutions of Senate related to the courses;*
- (3) *approve the faculty requirements relating to the courses; with effect from 1 January 2010, as set out in the report presented.*

**10.2.2 Proceedings of the Committee**

The Committee also:

- discussed the issue of postgraduate attributes;
- discussed the Future Students Administration Program; and
- noted the reports of the Academic Board's meetings of 25 February and 10 March 2009.

## Amendments to Resolutions of Senate

### Degrees, Diplomas and Certificates in the Faculty of Medicine

The Resolutions of Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Medicine are amended, with effect from 1 January 2010, as follows (additions indicated by underlined, deletions indicated by strikethrough):

### Degrees, diplomas and certificates in the Faculty of Medicine

1. The degrees in the Faculty of Medicine shall be:
  - 1.1 Bachelor of Medicine (MB)
  - 1.2 Bachelor of Surgery (BS)
  - 1.3 Doctor of Medicine (MD)
  - 1.4 Doctor of Philosophy (PhD)
  - 1.5 Doctor of Public Health (DPH)
  - 1.6 Master of Bioethics (MBEth)
  - 1.7 Master of Bioethics (Honours) (MBEthHon)
  - 1.8 Master of Biostatistics (MBiostat)
  - 1.9 Master of Health Policy (MHPol)
  - 1.10 Master of Indigenous Health Promotion (Substance Use) (MIndigH(SubUse))
  - 1.11 Master of International Ophthalmology (MIOphth)
  - 1.12 Master of International Public Health (MIntPH)
  - 1.13 Master of Medical Education (MMedEd)
  - 1.14 Master of Medical Humanities (MMedHum)
  - 1.15 Master of Medicine (MMed)
  - 1.16 Master of Philosophy (MPhil)
  - 1.17 Master of Public Health (MPH)
  - 1.18 Master of Qualitative Health Research (MQHR)
  - 1.19 Master of Science in Medicine (MScMed)
  - 1.20 Master of Surgery (MS)
2. The combined degrees in the Faculty of Medicine shall be:
  - 2.1 Bachelor of Arts (Advanced) (Honours)/Bachelor of Medicine and Bachelor of Surgery (BA(Advanced)(Hons)/MBBS)
  - 2.2 Bachelor of Commerce/Bachelor of Medicine and Bachelor of Surgery (Bcommerce/MBBS)
  - 2.3 Bachelor of Economics/Bachelor of Medicine and Bachelor of Surgery (BEcon/MBBS)
  - 2.4 Bachelor of Medical Science/Bachelor of Medicine and Bachelor of Surgery (BMedSc/MBBS)
  - 2.5 Bachelor of Music Studies/Bachelor of Medicine and Bachelor of Surgery (BMusSt/MBBS)
  - 2.6 Bachelor of Science (Advanced)/Bachelor of Medicine and Bachelor of Surgery (BSc(Advanced)/MBBS)
3. The diplomas in the Faculty of Medicine shall be:
  - 3.1 Advanced Diploma in Indigenous Primary Health Care (AdvDipIndigPrimHC)
  - 3.2 Diploma in Indigenous Primary Health Care (DipIndigPrimHC)
  - 3.3 Graduate Diploma in Bioethics (GradDipBEth)
  - 3.4 Graduate Diploma in Biostatistics (GradDipBiostat)
  - 3.5 Graduate Diploma in Health Policy (GradDipHPol)
  - 3.6 Graduate Diploma in Indigenous Health Promotion (GradDipIndigHProm)
  - 3.7 Graduate Diploma in Infection and Immunity (GradDipInfnImm)
  - 3.8 Graduate Diploma in International Ophthalmology (GradDipIOphth)
  - 3.9 Graduate Diploma in International Public Health (GradDipIntPH)
  - 3.10 Graduate Diploma in Medical Education (GradDipMedEd)
  - 3.11 Graduate Diploma in Medical Humanities (GradDipMedHum)
  - 3.12 Graduate Diploma in Medicine (GradDipMed)
  - 3.13 Graduate Diploma in Public Health (GradDipPH)
  - 3.14 Graduate Diploma in Qualitative Health Research (GradDipQHR)
  - 3.15 Graduate Diploma of Science in Medicine (GradDipScMed)

- 3.16 Graduate Diploma in Surgery (GradDipSurg)
4. The certificates in the Faculty of Medicine shall be:
  - 4.1 Graduate Certificate in Bioethics (GradCertBEth)
  - 4.2 Graduate Certificate In Bioethics (Biotechnology) (GradCertBEthBTech)
  - 4.3 Graduate Certificate In Bioethics (Clinical Ethics) (GradCertBEthClinEth)
  - 4.4 Graduate Certificate in Biostatistics (GradCertBiostat)
  - 4.5 Graduate Certificate in Clinical Epidemiology (GradCertClinEpi)
  - 4.6 Graduate Certificate in Health Policy (GradCertHPol)
  - 4.7 Graduate Certificate in Infection and Immunity (GradCertInfnImm)
  - 4.8 Graduate Certificate in Medical Education (GradCertMedEd)
  - 4.9 Graduate Certificate in Medical Humanities (GradCertMedHum)
  - 4.10 Graduate Certificate in Medicine (GradCertMed)
  - 4.11 Graduate Certificate in Pain Management (GradCertPainMgt)
  - 4.12 Graduate Certificate in Qualitative Health Research (GradCertQHR)
5. The degree of Master of Medicine shall be awarded in the following streams:
  - 5.1 Clinical Epidemiology (ClinEpi)
  - 5.2 Dermatology (Derm)
  - 5.3 Infection and Immunity (InfnImm)
  - 5.4 Interdisciplinary Medicine (IntMed)
  - 5.5 Ophthalmic Science (OphthSc)
  - 5.6 Paediatric Medicine (Paed)
  - 5.7 Pain Management (PainMgt)
  - 5.8 Psychotherapy (Psychotherapy)
  - 5.9 Refractive Surgery (RefractSurg)
  - 5.10 Renal Medicine (RenalMed)
  - 5.11 Reproductive Health Sciences and Human Genetics (RHHG)
  - 5.12 Sexually Transmitted Diseases/HIV (STD/HIV)
6. The degree of Master of Science in Medicine shall be awarded in the following streams:
  - 6.1 Clinical Epidemiology (ClinEpi)
  - 6.2 Infection and Immunity (InfnImm)
  - 6.3 Ophthalmic Science (OphthSc)
  - 6.4 Pain Management (PainMgt)
  - 6.5 Psychotherapy (Psychotherapy)
  - 6.6 Reproductive Health Sciences and Human Genetics (RHHG)
  - 6.7 Sexually Transmitted Diseases/HIV (STD/HIV)
  - 6.8 Sleep Medicine (Sleep Medicine)
7. The degree of Master of Surgery by coursework and treatise shall be awarded in the surgical stream in which the candidate enrolls and completes a dissertation. The streams shall be:
  - 7.1 Cardiothoracic Surgery
  - 7.2 Colorectal
  - 7.3 Endocrine Surgery
  - 7.4 Endovascular Surgery
  - 7.5 Hand Surgery
  - 7.6 Head and Neck
  - 7.7 Neurosurgery
  - 7.8 Orthopedic
  - 7.9 Otorhinolaryngology
  - 7.10 Paediatric Surgery
  - 7.11 Plastic/Reconstructive Surgery
  - 7.12 Surgical Oncology
  - 7.13 Transplant Surgery
  - 7.14 Upper Gastrointestinal Surgery
  - 7.15 Urology
  - 7.16 Vascular Surgery
8. The testamur for the degree shall specify the specialty in which the degree is awarded.
9. The Graduate Diploma in Medicine shall be awarded in the following streams:
  - 9.1 Clinical Epidemiology (ClinEpi)

- 9.2 Dermatology (Derm)
- 9.3 Interdisciplinary Medicine (IntMed)
- 9.4 Ophthalmic Science (OphthSc)
- 9.5 Paediatric Medicine (Paed)
- 9.6 Pain Management (PainMgt)
- 9.7 Refractive Surgery (RefractSurg)
- 9.8 Renal Medicine (RenalMed)
- 9.9 Sexually Transmitted Diseases/HIV (STD/HIV)
- 10. The Graduate Diploma of Science in Medicine shall be awarded in the following streams:
  - 10.1 Clinical Epidemiology (ClinEpi)
  - 10.2 Ophthalmic Science (OphthSc)
  - 10.3 Pain Management (PainMgt)
  - 10.4 Sexually Transmitted Diseases/HIV (STD/HIV)
  - 10.5 Sleep Medicine (Sleep Medicine)
- 11. The certificate for the graduate diplomas shall specify the specialty in which the graduate diploma is awarded.
- 12. The Graduate Certificate in Medicine shall be awarded in the following streams:
  - 12.1 Dermatology (Derm)
  - 12.2 Interdisciplinary Medicine (IntMed)
  - 12.3 Paediatric Medicine (Paed)
  - 12.4 Renal Medicine (RenalMed)
- 13. The certificate for the Graduate Certificate in Medicine shall specify the speciality in which the graduate certificate is awarded.

## Resolutions of Senate

### **Master of Qualitative Health Research, Graduate Diploma in Qualitative Health Research and Graduate Certificate in Qualitative Health Research**

The Resolutions of Senate relating to the Master of Qualitative Health Research, Graduate Diploma in Qualitative Health Research and Graduate Certificate in Qualitative Health Research in the Faculty of Medicine are inserted, with effect from 1 January 2010, as follows:

### **Master of Qualitative Health Research, Graduate Diploma in Qualitative Health Research and Graduate Certificate in Qualitative Health Research**

#### **1. Requirements for the Master of Qualitative Health Research**

1.1 To qualify for the award of the Master of Qualitative Health Research a student must:

1.1.1 successfully complete units of study giving credit for a total of 48 credit points; and

1.1.2 satisfy the requirements of all other relevant by-laws, rules and resolutions of the University.

#### **2. Requirements for the Graduate Diploma in Qualitative Health Research**

2.1 To qualify for the award of the Graduate Diploma in Qualitative Health Research a student must:

2.1.1 successfully complete units of study giving credit for a total of 36 credit points; and

2.1.2 satisfy the requirements of all other relevant by-laws, rules and resolutions of the University.

#### **3. Requirements for the Graduate Certificate in Qualitative Health Research**

3.1 To qualify for the award of the Graduate Certificate in Qualitative Health Research a student must:

3.1.1 successfully complete units of study giving credit for a total of 24 credit points; and

3.1.2 satisfy the requirements of all other relevant by-laws, rules and resolutions of the University.

#### **4. Requirements for the honours degree**

4.1 To qualify for the award of the honours degree a student must complete the honours requirements published in the Faculty Resolutions relating to the course.

## Amendments to Resolutions of the Faculty

### **Master of Qualitative Health Research, Graduate Diploma in Qualitative Health Research and Graduate Certificate in Qualitative Health Research**

The Resolutions of the Faculty relating to the Master of Qualitative Health Research, Graduate Diploma in Qualitative Health Research and Graduate Certificate in Qualitative Health Research in the Faculty of Medicine are inserted, with effect from 1 January 2010, as follows:

### **Master of Qualitative Health Research, Graduate Diploma in Qualitative Health Research and Graduate Certificate in Qualitative Health Research**

1.1 Except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*, the Faculty may, on the recommendation of the Head of Public Health, admit to candidature for:

1.1.1 the degree of Master of Qualitative Health Research an applicant who:

1.1.1.1 holds a degree from the University of Sydney, or another recognised institution as provided for in University of Sydney by-laws, for which the minimum time to qualify was at least four academic years, or

1.1.1.2 has passed a preliminary examination or examinations prescribed by the Faculty, unless exempted by the Faculty, or

1.1.1.3 has completed requirements for the Graduate Diploma in Qualitative Health Research;

1.1.2 the Graduate Diploma in Qualitative Health Research an applicant who:

1.1.2.1 holds a degree from the University of Sydney, or another recognised institution as provided for in University of Sydney by-laws; or

1.1.2.2 has obtained such qualifications and has completed such courses as are acceptable to the dean; or

1.1.2.3 furnishes such evidence of special fitness to enter upon systematic courses of study in Qualitative Health Research as is acceptable to the dean; or

1.1.2.4 has completed requirements for the Graduate Certificate in Qualitative Health Research;

1.1.3 the Graduate Certificate in Qualitative Health Research an applicant who:

1.1.3.1 holds a degree from the University of Sydney, or another recognised institution as provided for in University of Sydney by-laws; or

1.1.3.2 has obtained such qualifications and has completed such courses as are acceptable to the dean; or

1.1.3.3 furnishes such evidence of special fitness to enter upon systematic courses of study in Qualitative Health Research as is acceptable to the dean.

### **2. Units of study**

2.1 For details of units of study relating to the degree of Master of Qualitative Health Research, the Graduate Diploma in Qualitative Health Research or the Graduate Certificate in Qualitative Health Research refer to the Faculty Handbook.

### **3. Requirements for the award courses**

3.1 To qualify for the degree of Master of Qualitative Health Research, the Graduate Diploma in Qualitative Health Research or the Graduate Certificate in Qualitative Health Research candidates must:

3.1.1 successfully complete such units of study as may be prescribed by the Faculty on the recommendation of the Head of Public Health, and

3.1.2 satisfy the requirements of all other relevant by-laws, rules and resolutions of the University, and

3.1.3.1 enrol for and successfully complete units of study, covering material new to the candidate, giving credit for a total of 48 credit points to qualify for the degree of Master of Qualitative Health Research, or

3.1.3.2 enrol for and successfully complete units of study, covering material new to the candidate, giving credit for a total of 36 credit points to qualify for the Graduate Diploma in Qualitative Health Research, or

3.1.3.3 enrol for and successfully complete units of study, covering material new to the candidate, giving credit for a total of 24 credit points to qualify for the Graduate Certificate in Qualitative Health Research.

#### **4. Award**

4.1 The Master of Qualitative Health Research, Graduate Diploma in Qualitative Health Research and the Graduate Certificate in Qualitative Health Research shall all be awarded in one grade only, namely pass.

#### **5. Award of Graduate Certificate in Qualitative Health Research**

5.1 A candidate for the degree of Master of Qualitative Health Research or the Graduate Diploma in Qualitative Health Research may apply for the award of the Graduate Certificate in Qualitative Health Research if, in the opinion of the faculty and on the recommendation of the Head of Public Health, the candidate fulfils the requirements in 3.

5.2 Such a candidate shall thereupon cease to be a candidate for the previous award course.

#### **6. Award of Graduate Diploma in Qualitative Health Research**

6.1 A candidate for the degree of Master of Qualitative Health Research may apply for the award of the Graduate Diploma in Qualitative Health Research if, in the opinion of the faculty and on the recommendation of the Head of Public Health, the candidate fulfils the requirements in 3.

6.2 Such a candidate shall thereupon cease to be a candidate for the previous award course.

#### **7. Method of progression**

7.1 A candidate for the degree shall proceed by enrolling and completing units of study as prescribed by the faculty.

#### **8. Enrolment**

8.1 A student must be enrolled in each semester in which he or she is actively completing the requirements for the award course.

8.2 The candidature of a student who has not re-enrolled and who has not obtained approval from the faculty for a suspension of candidature for the relevant semester will be deemed to have lapsed.

#### **9. Restrictions on enrolment**

9.1 Admission to candidature may be limited by a quota. In determining the quota the Faculty will take into account:

9.1.1 availability of resources

9.1.2 availability of adequate and appropriate supervision.

9.2 In considering an application for admission the dean will take into account the quota.

Entry will be based on applicants who are most meritorious in terms of item 1.

#### **10. Discontinuation of enrolment**

10.1 A candidate who wishes to discontinue enrolment from the Master of Qualitative Health Research, Graduate Diploma in Qualitative Health Research or the Graduate Certificate in Qualitative Health Research, must notify the faculty in writing and will be presumed to have discontinued enrolment from the date of that notification, unless evidence is produced showing:

10.1.1 that the discontinuation occurred at an earlier date; and

10.1.2 that there was good reason why the notification could not be made at the earlier time.

10.2 A discontinuation of enrolment may be recorded as *Withdrawn (W)* or *Discontinued Not To Count As Failure (DNF)* where that discontinuation occurs within the time-frames specified by the University and published by the Student Centre, or where the student meets other conditions as specified by the faculty.

#### **11. Suspension of candidature**

11.1 A candidate who wishes to suspend their candidature must apply, in writing, to the faculty.

11.1.1 The application must be received by the faculty prior to the commencement of the relevant semester.

11.1.2 A candidate may only apply for a period of suspension for one semester at any one time. Should a candidate wish to suspend their candidature for more than one semester another application must be made to the faculty for each subsequent semester, prior to the commencement of the relevant semester.

11.1.3 Late applications may be considered at the faculty's discretion.

11.1.4 Where a student has previously enrolled for the relevant semester, a suspension of enrolment may be recorded as *Withdrawn (W)* or *Discontinued Not To Count As Failure (DNF)* where that application is received within the time-frames specified by the University and published by the Student Centre, or where the student meets other conditions as specified by the faculty.

11.2 Where the candidate has previously had two semesters of suspension the application will be considered by the Board of Postgraduate Studies for the faculty.

#### **12. Re-enrolment after an absence**

12.1 A student must enrol in the semester following a period of approved suspension.

12.2 A student whose candidature has lapsed must apply for re-admission in accordance with procedures determined by the faculty.

#### **13. Satisfactory progress**

13.1 The faculty requires students to demonstrate satisfactory progress with their studies as set out in the current relevant University policy on progress.

#### **14. Credit**

14.1 Refer to *University of Sydney (Coursework) Rule 2000 (as amended)*, Division 3, Section 8 and the Board of Postgraduate Studies for the Faculties of Dentistry, Medicine and Pharmacy *Academic Credit, Advanced Standing, and Exemption Policy*.

#### **15. Time limits**

15.1 A full-time candidate of the degree of Master of Qualitative Health Research must complete the requirements for the degree not earlier than one year after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the head of the discipline concerned, not later than three years after commencement of candidature.

15.2 A part-time candidate of the degree of Master of Qualitative Health Research must complete the requirements for the degree not earlier than two years after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the head of the discipline concerned, not later than six years after commencement of candidature.

15.3 A full-time candidate of the Graduate Diploma in Qualitative Health Research must complete the requirements for the degree not earlier than one year after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the head of the discipline concerned, not later than two years after commencement of candidature.

15.4 A part-time candidate of the Graduate Diploma in Qualitative Health Research must complete the requirements for the degree not earlier than two years after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the head of the discipline concerned, not later than four years after commencement of candidature.

15.5 A part-time candidate of the Graduate Certificate in Qualitative Health Research must complete the requirements for the degree not earlier than one year after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the head of the discipline concerned, not later than three years after commencement of candidature.

#### **16. Examination**

16.1 The Head of Public Health shall report the result of the examination of the coursework and other work, if any, to the faculty which shall determine the results of the candidature.