



The University of Sydney

Election of the Chair of the Academic Board 2009

NOTICE is hereby given that an election of the Chair of the Academic Board will be held on **2 December 2009** in accordance with the provisions of the *University of Sydney Act 1989 (as amended)*, *University of Sydney By-law 1999 (as amended)* and the *University of Sydney (Academic Governance) Rule 2003 (as amended)*.

The person so elected will hold office to 31 December 2011.

Eligibility for election

- (1) To be qualified to stand for this election (and to nominate), a person must be an academic staff member who is a professor or associate professor at the time of close of nominations for this election.

Eligibility to vote

- (1) To be qualified to vote in this election, a person must be elected to be a member of the Academic Board with membership commencing 1 January 2010, at the time of close of nominations for this election.

Definitions

For the purposes of election to the Academic Board, terms are defined as follows.

'Academic staff member' means a person who is employed as a member (other than as a casual member of the academic staff) of the University by the University (including a person who is employed by the Australian Graduate School of Management under employment arrangements approved by the Senate) at the time for close of nominations for the election concerned, as specified in the notice of ballot for the election.

'Professor' means a member of academic staff who is appointed or promoted to the position of professor.

'Associate Professor' means a member of academic staff who is appointed or promoted to the position of associate professor.

Nomination Procedure

- (1) Each nomination must be forwarded on a separate nomination form and reach the **Registrar (Elections), Secretariat, A14** no later than **4.00pm on 3 November 2009**.
- (2) Each nomination form must be signed by two persons eligible to stand for election (i.e. two academic staff members who are professors or associate professors), other than the person nominated, indicating that they propose and second the nomination.
- (3) Each nomination form must also be signed by the nominated candidate, who must be eligible for nomination, to signify his or her consent to the nomination.
- (4) It is the responsibility of the candidate to ensure that the nomination is in accordance with the Rules relating to these elections.

- (5) It is the responsibility of the candidate to brief any scrutineer whom the candidate has nominated on his or her role (see below).
- (6) Nomination forms are available from the Academic Board's website at: <http://www.usyd.edu.au/ab/about/elections.shtml> or from the Academic Board's office (ext: 13306; e-mail: admin@academicboard.usyd.edu.au) on the Camperdown campus and the Faculty Office on the Cumberland campus.
- (7) A nomination may not be withdrawn once nominations have closed.

Information about Candidates

Each candidate may provide at the time of nomination a statement of not more than 100 words containing the following information:

- (1) full name;
- (2) current occupation or position;
- (3) any other information the candidate thinks relevant, for example, brief policy statements.

Such information may be edited and printed as a summary of information about each candidate for distribution with the voting paper. Forms for this purpose are available from the Academic Board's website at: <http://www.usyd.edu.au/ab/about/elections.shtml> or from the Academic Board's office (ext: 13306; e-mail: admin@academicboard.usyd.edu.au).

Method of Election

- (1) In the event that only one valid nomination is received, the candidate will be declared elected in accordance with the Rule.
- (2) In the event that more than one valid nomination is received, an election will be conducted by secret ballot in accordance with the Rules.
- (3) A roll of all qualified voters will be available for inspection in the Academic Board Office during normal working hours from 17 November 2009.
- (4) All voting papers received by the Returning Officer not later than 4.00pm on 1 December 2009 will be counted in the ballot.

Scrutineers

- (1) Each candidate for election may nominate one person to be present as that candidate's scrutineer at any counting of votes for that election. Any nomination under this Rule must be in writing, signed by the candidate, and given to the Returning Officer before counting of votes commences.
- (2) A candidate for election is not eligible to be appointed as a scrutineer.
- (3) A scrutineer is entitled to inspect any vote provided that scrutiny does not unreasonably delay the counting of votes in that election.

University Legislation

The *University of Sydney (Academic Governance) Rule 2003* which governs these elections can be found at: <http://www.usyd.edu.au/policy/>

Professor D Armstrong
Deputy Vice-Chancellor (Education) and Registrar
19 October 2009