



INFORMATION SHEET

Where do I register for the test?

You must come in person for registration to the following address:

Centre for English Teaching (CET)

Wentworth Building, Level 5
Corner of City Road and Butlin Avenue
Darlington NSW 2008
Tel : **02 935 19996**
Fax: 02 903 67908
Email: ielts@cet.usyd.edu.au

When should I register?

Registration days are Tuesdays, Wednesdays and Thursdays from **9:30am to 3:30pm**.

How do I get an application form?

1. Download it from our website:
www.usyd.edu.au/cet/ielts/registration.shtml
2. In person at **CET**

What do I need?

1. Your current valid passport
2. Two recent colour passport size photographs (with 80% of your face and white background)
3. A completed application form
4. Payment of **\$310**: by money order, bank cheque, credit card (Master card, Visa and Bank card)
5. Previous IELTS test details (if applicable)

How can I prepare of the IELTS?

IELTS preparation materials are on sale at the registration office. CET is currently conducting a fast-track IELTS preparation program. Please check our website:

www.usyd.edu.au/cet/ielts/preparation.shtml

When will I get confirmation of my test date?

Registration Card with your test date will be mailed to you during the week prior to the test. You will receive notification of the test details. If you have not received it by the day before your test date, contact the IELTS office (02 90367938).

What if I need to cancel/transfer my test?

Prior to the 3 week cut-off period, IELTS requirements permit a refund minus a **\$77** transfer fee. Please download *"Request for Refund or Test Date Transfer form"*: www.usyd.edu.au/cet/ielts/registration.shtml

Within the 3 week cut-off period, IELTS requirements mean you will be liable to lose your test fee unless you are able to provide appropriate medical evidence to support your postponement or cancellation. If you have appropriate medical evidence there is the cost of **\$77** administration fee and you will need to complete a *"Request for Refund or Test Date Transfer form"*: www.usyd.edu.au/cet/ielts/registration.shtml

What happens if I am ill on the test day?

If you are ill on the test day you must supply a medical certificate and complete a *"Request for Refund or Test Date Transfer form"*: www.usyd.edu.au/cet/ielts/registration.shtml no later than **5 working days** after the test. There is a **\$77** administration fee.

Where do I go on testing day? (see Map A)

To the **LTC Testing Centre**:
Level 3, Wentworth Park Stand
Wentworth Park (enter via Wattle Street)
Glebe, NSW 2037

Please refer to our website:
www.usyd.edu.au/cet/ielts/testing.shtml

How do I get to the LTC Testing Centre?

1. Catch bus 433 or 431 from Central Station to Glebe Point Rd. Alight at St John's Rd bus stop. Walk down St John's Rd to Wentworth Park (enter via Wattle St)
2. Catch any bus travelling to Broadway along Parramatta Rd. Alight opposite Broadway Shopping Centre, walk down Bay St to Wentworth Park (enter via Wattle St)
3. Take the Metro Light Rail from Central Station and alight at Wentworth Park Station. Follow the signs for Wentworth Park (enter via Wattle St)

What do I do on testing day?

Please arrive at **8:15am**, the test commences at **9:00am**. The test will take the whole day and your interview may be as late as **5:30pm**



What should I take with me on testing day?

1. Your current valid **PASSPORT IS ESSENTIAL**
2. Registration Card
3. Pens, pencils, eraser, sharpener & wallet

What CANNOT be taken into the test room?

1. Mobile phone
2. Bag (any type of bag including handbags)
3. Notes /books
4. Highlighter or pencil case.
5. Lunch (we recommend you bring your own lunch)

When will I receive my result?

You must come in person with your passport on the Friday two weeks after your test date to:

Centre for English Teaching (CET)

Wentworth Building, Level 5
Corner of City Road and Butlin Avenue
Darlington, NSW 2008
Between **9:30am and 1:30pm.**

We will post uncollected results by regular mail. Test results are not given by fax, e-mail or over the phone. **CET** accepts no responsibility for lost or undelivered mail. So please ensure that you have given us any change of address details before that day.

Can I appeal a result?

Yes. You need to send the following:

1. Payment of \$176
2. Original IELTS result
3. Complete the "Enquiry on Result form" which you can download from www.usyd.edu.au/cet/ielts/results.shtml.

Documents and payment must be sent within 4 weeks of the issue of results.

How long are IELTS results valid?

They are valid for two years for education and one year for immigration.

Map A

