

TRANSITION

Main issues

- Student administration
- Communication
 - Students
 - Staff (academic and administration)
- Principles guiding transition
- Logistics of transition

Student administration

- Increased advisory services
- Additional services at peak enrolment/ admission periods
- Dedicated project manager (admin)
- Revision of resolution, faculty documentation etc

Communication

- High profile position on faculty website
- Generic vs. targeted information
- Communication begins early in process (staff and students)
- FAQs, progression flow chart, 1:1 advice
- Addressing expectations of impact e.g. workload

Guiding principles

- “no student will be educationally disadvantaged”
- Consistent timing of implementation
- Consistent application of options for meeting degree requirements e.g. extension units, waiving of 1-2 cps

Logistics

- Determine start and finish date/ point for transition
- Develop management plan
- Mandatory formation of working group
- Mechanism for addressing emerging issues
- System amendments e.g. FlexSIS

General recommendation: University wide website on curriculum reform