



The University of Sydney

INTERNATIONAL VISITING RESEARCH FELLOWSHIPS SCHEME 2008-9

**CLOSING DATE TO RESEARCH OFFICE:
5PM SYDNEY TIME, 30 MAY 2008
for visits between AUGUST 2008 - AUGUST 2009**

The University of Sydney International Visiting Research Fellowships are offered to researchers of high standing at any stage in their career to share and disseminate new and original ideas and/or techniques, initiate and undertake collaborative research and facilitate interaction and training of University staff and students. Visiting fellows are expected to make a substantial contribution to the academic life of the University. Applicants and their University of Sydney host researcher must have an outstanding track record relative to opportunity. Successful applicants are expected to be based full-time at the University for the duration of the Fellowship. Applications from returning expatriate Australians are encouraged.

Fellows will be provided with a living allowance of up to \$1,500 per week and a return economy class airfare up to \$2,500. No award will exceed \$20,500 including travel. No additional funding is provided with the Fellowship.

Eligibility

Applicants seeking to visit the University from an overseas organisation may apply. Applicants based in Australia are not eligible for this scheme. Only one Fellowship may be awarded to an applicant or University of Sydney host in any one 12 month period. Eligible University of Sydney hosts may only be named on one application per round.

Assessment Criteria

Excellence will be the primary criterion. The selection committee will consider the track records relative to opportunity of the applicant and of the host researcher, the proposed research, and the benefits to the University arising from the collaboration, with each criterion equally ranked. Preference will be given to visiting researchers who do not already have a well-established research collaboration with the University of Sydney. If visiting researchers have an existing research collaboration with the University, then the application **must** detail how the proposed research is **new and different** from the existing collaboration.

Preparing an Application

The application form and related information is available from the web at:

<http://www.usyd.edu.au/research/fellowships>

Applicants are required to:

1. Contact the Head of the proposed host Department or School (see separate list of contacts at above website) **no later than 18 April 2008**. Due to the competitiveness of the scheme most Departments/Schools will have only a very small number of applicants short-listed per round. The Head of Department or School will be able to inform applicants whether they will be competitive.
2. Complete the application form and the following attachments **using the specific section headings and order set out below**. Attachments should be clearly typed on single sided A4 pages, using 12 point font size with at least a 2 cm margin on each side.
 - (1) An outline of the proposed visit including:
 - (A) 100 word synopsis of the current research activities of the applicant as they relate to the proposed project;
 - (B) Proposed research and other collaborative activities at the University of Sydney including aims and significance, and suitability of the research environment in the host School/Department. Applicants with an existing research collaboration with the University of Sydney must detail how the proposed research is new and different from the existing collaboration;
 - (C) Specific benefits to the University arising from the visit including alignment with existing or developing research strengths within the host Faculty and

School/Department, training and transfer of skills and expertise, and dissemination of new knowledge to University of Sydney staff and students. Statements that indicate the applicant will merely continue their existing research in a different location will not be favourably regarded. **NOTE:** this section is usually the key point of differentiation between successful and unsuccessful applications.

This section should be no more than **3 pages** including bibliographic references. **Additional pages will not be considered by the Selection Committee.**

- (2) **Curriculum Vitae of the proposed visiting Fellow** including:
- (A) qualifications and employment history;
 - (B) refereed publications from 2003 to date;
 - (C) best 10 career publications;
 - (D) awards and invited lectures;
 - (E) current research grant income (including any other funding for the proposed visit);
 - (F) brief details of any career interruptions from 2003 to date impacting research performance or productivity.

This section should be no more than **5 pages**. **Additional pages will not be considered by the Selection Committee.** Please summarise your CV if you cannot fit complete details in this page limit.

- (3) **Curriculum Vitae of the University of Sydney host researcher**. Each application should nominate a single host researcher for assessment. The CV should include:
- (A) refereed publications from 2003 to date;
 - (B) best 10 career publications;
 - (C) awards and invited lectures;
 - (D) current research grant income; and
 - (E) brief details of any career interruptions from 2003 to date impacting research performance or productivity.

This section should be no more than **5 pages**. **Additional pages will not be considered by the Selection Committee.** Please summarise your CV if you cannot fit complete details in this page limit.

3. The host University of Sydney researcher ONLY (not required from visitors) must complete and attach to the original application only (no copies required) a **Research Proposal Clearance Form**, available from the Research Office homepage:
<http://www.usyd.edu.au/ro/forms/rpcf.shtml>

Research may not commence on any funded project until the appropriate Ethics or Biosafety Clearance has been obtained. It is the applicant's responsibility to obtain and submit the approved clearances to the Research Office.

Assessment and Selection

Applications will be assessed by a central University committee chaired by the Deputy Vice-Chancellor, Research or nominee.

For further information please contact the Research Office: research@usyd.edu.au

NOTE: Complete and fully signed applications must be received by the Research Office by 5pm Sydney time on the closing date specified above. Late and/or incomplete applications will not be considered.

Conditions of Award

The Fellowship is awarded under the following conditions:

1. The duration of the Fellowship shall be for a minimum of 3 weeks and a maximum of 12 weeks. Fellows are expected to be based at the University full time for the duration of the Fellowship. Only one Fellowship may be awarded to an applicant and/or University of Sydney host in any one 12 month period. Eligible University of Sydney hosts may only be named on one application per round;
2. The value of the Fellowship shall comprise:
 - a. A living allowance of up to \$1,500 per week. The University can assist with options for accommodation. The Fellow is responsible for final arrangements. Note that the University is closed from 24 December to 1 January and that the living allowance is not payable during this period;
 - b. Return economy class airfare to Sydney to a value up to \$2,500. Fares for dependants, visa charges, medical insurance and removal expenses, will not be provided. Claims for travel expenses will normally be paid on production of an invoice or a receipt from a travel agency;
 - c. Access to University library and other relevant infrastructure.

No additional funding is provided.

3. Appointments must be completed within fourteen months of the date of a formal letter of offer;
4. Visiting fellows are encouraged to engage and participate in workshops, seminars and similar activities of the University;
5. Fellows are required to provide a final report covering all aspects of the research and collaboration. This should be endorsed and accompanied by an evaluative commentary by the Head of School/Department and forwarded to the Research Office at the completion of the Fellowship. A report template is available from the Research Office;
6. Any Fellow considered not to be making satisfactory progress will have the Fellowship reviewed by a committee appointed by the Deputy Vice-Chancellor (Research) which, at its absolute discretion, may terminate the Fellowship;
7. The Fellow agrees to comply with all lawful directions of the University, all laws and professional standards applicable to the Fellow's engagement, including laws in relation to health and safety, the University's Code of Conduct, Code of Conduct for Responsible Research Practice and policies on Discrimination and Harassment, Public Comment and Information and Communication Technology as varied or replaced by the University from time to time to the extent that such policies apply to holders of Honorary titles;
8. The University presently asserts and will continue to assert intellectual property rights as defined in and in accordance with the *University of Sydney (Intellectual Property) Rule 2002* <http://www.usyd.edu.au/policy/> as amended or replaced from time to time;
The Fellow agrees to assign to the University the intellectual property rights referred to above and agree promptly to do all things necessary to assign to the University the rights which it asserts; and
9. The timeframe for selection is indicative only although the University will use reasonable endeavours to notify applicants of outcomes by June 2008 to enable travel to commence from August 2008. Visa arrangements are the responsibility of the visiting Fellow. The University reserves the right to call for and accept additional applications at any stage during the selection process.