



Henry Bertie and Florence Mabel Gritton Research Scholarships Application Procedures and Conditions of Award

Application Procedures

- *Applicants who have applied for the 2010 Semester 1 Australian Postgraduate Awards (APA) and University of Sydney Postgraduate Awards (UPA) by 30 October 2009:*

You will need to complete **Supplementary Form A**. A total of six (6) sets of **Supplementary Form A** and supporting documentation are required.

- *Applicants who have NOT applied (or are ineligible to apply) for the Australian Postgraduate Awards (APA) and University of Sydney Postgraduate Awards (UPA):*

You will need to complete and submit **Application Form B** and Referee's Reports. A total of six (6) sets of **Application Form B**, complete with supporting documentation, are required.

- *Applicants who wish to apply for the Gritton University Medallist Award:*

You will need to complete and submit **Application Form C** and a letter from your PhD Supervisor. A total of six (6) sets of **Application Form C** and attachment are required.

Six (6) identical sets of completed **Supplementary Form A OR Application Form B OR Application Form C**, together with supporting documentation/attachments, must be submitted to:

Gritton Scholarships applications
Research Office
Jane Foss Russell Building, G02
The University of Sydney
NSW 2006 Australia

by **20 January 2010**. **Late, faxed or e-mailed** applications will **not** be accepted. **Do not staple or bind** your application form and supporting documents – use one paper clip or foldback clip for each set of application.

Applications for the Henry Bertie and Florence Mabel Gritton Research Scholarships will be considered **after** the 2010 Semester 1 APA and UPA have been decided by the University. All applicants will be advised in late February 2010.

Privacy Statement

In accordance with The University of Sydney Privacy Policy, the information you provide for this application is collected and held by the University in order to assess candidates for the Henry Bertie and Florence Mabel Gritton Research Scholarships; and for administrative and statistical purposes including publicising the names, areas of research and other relevant details of successful applicants. Enquiries regarding access to and correction of the personal information should be directed in the first instance to the Research Office.

Conditions of Award

The Henry Bertie and Florence Mabel Gritton Research Scholarships are tenable at The University of Sydney only and may be awarded at postdoctoral or postgraduate level. The following are extracts from the conditions of award pertaining to the postgraduate scholarships:

Established in 1957 by a bequest of £60,243 from the estates of Henry Bertie Gritton and his wife Florence Mabel Gritton, the scholarships shall be awarded under the following conditions:

- Each scholarship shall be named a Henry Bertie and Florence Mabel Gritton Research Scholarship.
- The object of the scholarships is to promote the knowledge and study of Chemistry in relation to Industry and Agriculture, including Chemistry connected with Electrical Engineering, Metallurgical Chemistry and Chemistry in its application to Mining and the winning and treatment of minerals and natural products of the soil.
- The scholarships may be awarded at and shall be tenable at the University of Sydney.
- The scholarships shall be awarded on the basis of academic merit and appropriateness of proposed programs of research.
- The scholarships shall be open (a) to graduands or graduates of universities which are members of the Association of Commonwealth Universities, or (b) to graduands or graduates of any university who are either citizens of a Commonwealth country or who are Permanent Residents of Australia. This condition must be met by the time of the Selection Committee meeting.
- A scholarship at postgraduate level:
 - (a) may be awarded only to an applicant who is eligible for admission to candidature for a higher degree by research and who enrolls accordingly.
 - (b) may be awarded in two categories:
 - i. **Gritton University Medallist Award** - to be awarded, on application, to a University of Sydney Medallist who is enrolled full-time in a PhD program. The award is normally made in the second year of candidature, subject to satisfactory progress, and is for one year only. Students meeting the other conditions who are given approval by the Chair of the Academic Board for early submission of their PhD thesis may also apply. The value of the award is to be determined annually and is irrespective of the nature of any other awards the medallist may hold.
 - ii. **Gritton Postgraduate Scholarship** - valued at the Australian Postgraduate Award (APA) rate* and awarded, on application, to graduates who would normally be expected to have first class honours degrees. A relocation allowance, a thesis allowance, sick leave and maternity leave are provided in line with APA entitlements. A postgraduate scholarship shall be tenable for up to two years for a Masters degree and up to three years for a PhD degree, subject to satisfactory progress. In exceptional circumstances, a further extension of six months may be granted to PhD candidates. Periods of study already undertaken towards the degree prior to the commencement of the award will be deducted from the maximum period of tenure.
- Scholarships shall be awarded by the Academic Board on the recommendation of a committee consisting of the Chair of the Academic Board and the Deans of the Faculties of Agriculture, Food and Natural Resources; Engineering and Information Technologies; and Science and the Head of the School of Chemistry, or their nominees.

* \$22,500 per annum in 2010 (indexed on the anniversary of commencement date of the award). The Gritton Scholarship does not cover any tuition fees payable by international students and the relocation allowance only applies to moves from an Australian city to Sydney to take up the scholarship.



The University of Sydney

Henry Bertie and Florence Mabel Gritton Research Scholarships

Supplementary Form A - for applicants who have applied for the 2010 Semester 1 Australian Postgraduate Awards (APA) and University of Sydney Postgraduate Awards (UPA) **by 30 October 2009.**

(Applicants who have not applied for the APA/UPA will need to complete **Application Form B** instead.)

Surname:		Other Names:	
Address:			Gender: Male / Female
Telephone:		E-mail:	
<p>If you have already commenced the research degree for which the scholarship is sought, please indicate your enrolment details:</p> <p>Commencement date of candidature: _____ Full or Part-time: _____</p> <p>Name of Supervisor: _____</p>			
<p>Are you currently receiving or have you previously held a <u>postgraduate</u> award or scholarship? YES / NO</p> <p>If YES, give name, value and duration of your award or scholarship.</p> <p>If you are <u>currently</u> receiving a postgraduate scholarship, attach a statement to explain why your Gritton Scholarship application should be considered.</p>			
<p>Attach a brief outline of your proposed research project and explain how it relates to the purpose of the Henry Bertie and Florence Mabel Gritton bequest. Please note that if you are awarded a Gritton Scholarship, you must work on the proposed project as described in this application.</p>			
<p>I have applied for the 2010 Semester 1 APA/UPA by 30 October 2009.</p> <p>I declare that the information provided by me on this form and supporting documentation is complete and correct. I am aware that there are severe penalties for providing false or misleading information, including exclusion of my application and cancellation of scholarship support. I am also aware that giving false or misleading information is a serious offence under the Criminal Code (Commonwealth).</p>			
Signature: _____		Date: _____	
<p>A total of SIX (6) SETS of <i>Supplementary Form A</i> and attachments must be submitted to:</p> <p style="text-align: center;">Gritton Scholarships applications Research Office Jane Foss Russell Building G02 The University of Sydney NSW 2006</p> <p>by 20 January 2010. Late, faxed or e-mailed applications will not be accepted.</p> <p>There is <u>no</u> need to obtain any/further Academic Referee's Reports.</p>			



The University of Sydney

Henry Bertie and Florence Mabel Gritton Research Scholarships

Application - Form B - for applicants who have NOT applied for the Australian Postgraduate Awards (APA) and University of Sydney Postgraduate Awards (UPA).

(Applicants who have applied for the APA/UPA will need to complete *Supplementary Form A* instead.)

Surname:		Other Names:		
Address:			Gender:	
State and Postcode:		Country (if not Australia):		Male / Female
Telephone:		E-mail:		
Are you a citizen of a Commonwealth country? YES / NO		Country of citizenship:		
		Are you a permanent resident of Australia? YES / NO		
Are you a graduand or graduate of a University which is a member of the Association of Commonwealth Universities? YES / NO If YES , name of University:				
Qualifications				
Name of Qualification	Awarding Institution	Completion Date	Level of Honours	Medal YES/NO
<p>Proposed enrolment in 2010 Semester one – you must apply separately to the appropriate Faculty for admission as a Masters by Research or PhD candidate <u>before</u> submitting your Gritton Scholarship application. Please note that the Faculty has to determine whether your candidature will be accepted before supporting your scholarship application.</p> <p>Name of postgraduate research degree you propose to enrol in:</p> <p>Department/School: Faculty:</p> <p>Name of Proposed Supervisor:</p> <p>University of Sydney student number (if known):</p>				
<p>If you have already commenced the research degree for which the scholarship is sought, please indicate your enrolment details:</p> <p>Commencement date of candidature: Full or Part-time:</p> <p>Name of Supervisor:</p>				
<p>Are you currently receiving or have you previously held a <u>postgraduate</u> award or scholarship? YES / NO</p> <p>If YES, give name, value and duration of your award or scholarship.</p> <p>If you are <u>currently</u> receiving a postgraduate scholarship, you need to attach a statement to explain why your Gritton Scholarship application should be considered.</p>				

Academic referees – please give the names and contact details of **two** academic referees who are familiar with your recent studies. You must forward the attached *Academic Referee's Report* forms to your referees and request them to send their report directly to the Research Office by **20 January 2010**.

First Referee

Title:	Name:	Position:
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Name of Institution and Country (if not Australia):

Telephone:	E-mail:
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Second Referee

Title:	Name:	Position:
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Name of Institution and Country (if not Australia):

Telephone:	E-mail:
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Supporting documentation - please attach to each copy of your application:

- certified copy of your passport or citizenship certificate and if applicable, relevant documentation concerning your permanent resident status in Australia (**not** required if you are/were a University of Sydney student);
- original or certified copy of your academic transcripts of your undergraduate and any postgraduate studies (University of Sydney transcripts need **not** be included) with actual marks where these are available;
- a summary of your research experience (e.g. Honours project or research thesis with information on the title and length of the thesis/report completed);
- if applicable, evidence of any scholarly publications and/or relevant professional experience in accordance with the criteria and instructions detailed in Section 5.3 '**Research Potential Indicator (RPI)**' of the 2010 Semester 1 APA/UPA, *Information for Applicants* document (available from: http://www.usyd.edu.au/ro/training/postgraduate_awards.shtml#APA); and
- a brief outline of your proposed research project and **explain how it relates to the purpose of the Henry Bertie and Florence Mabel Gritton bequest**. Please note that if you are awarded a Gritton Postgraduate Scholarship, you must work on the proposed project as described in this application.

I declare that the information provided by me on this form and supporting documentation is complete and correct. I am aware that there are severe penalties for providing false or misleading information, including exclusion of my application and cancellation of scholarship support. I am also aware that giving false or misleading information is a serious offence under the Criminal Code (Commonwealth).

Signature:

Date:

A total of **SIX (6) IDENTICAL SETS** of *Application Form B* and attachments must be submitted to:

Gritton Scholarships applications
Research Office
Jane Foss Russell Building, G02
The University of Sydney
NSW 2006, Australia

by **20 January 2010**. Late, faxed or e-mailed applications will **not** be accepted.

Please ensure that your Academic Referee's Reports reach the Research Office by the same date. The Research Office will not contact Academic Referees on behalf of applicants.

The University of Sydney
Henry Bertie and Florence Mabel Gritton Research Scholarships

ACADEMIC REFEREE'S REPORT

(for applicants who have NOT applied for a 2010 Semester 1 APA/UPA)

Confidential – to be mailed or faxed directly to the Research Office

For the Applicant	
Please complete Section A and send the form to the person whom you wish to act as your academic referee. This person should be a senior academic who is able to provide an assessment of your most recent studies and research potential.	
For the Referee	
Please provide a confidential assessment of the applicant and send the completed form directly to the Research Office, Jane Foss Russell Building, G02, The University of Sydney, NSW 2006, Australia (Fax: 61 2 8627 8145) by 20 January 2010 .	
SECTION A (to be completed by applicant)	Other Names:
Surname:	
Telephone:	E-mail:
List below details of course(s) for which you are seeking an award:	
Proposed Course(s)	Department and Faculty
SECTION B (to be completed by referee)	Position or title:
Name of referee:	
Name of Institution and Country (if not Australia):	
Telephone:	E-mail:
Applicant's actual or predicted final examination results (if known). Indicate whether actual or predicted (e.g. Hons 1 actual):	If the applicant is currently enrolled in an Honours degree, what level of honours is she/he likely to obtain?
Based on the quality of completed work, I rate the applicant in comparison to other students I have supervised as (please tick):	
top 5% <input type="checkbox"/> top 10% <input type="checkbox"/> top 15% <input type="checkbox"/> top 20% <input type="checkbox"/> other (please specify): _____	
Based on the applicant's overall academic performance, research potential and suitability to undertake postgraduate research studies, the degree of support I give the applicant is (please tick):	
Unreserved <input type="checkbox"/> Strong <input type="checkbox"/> Fairly Strong <input type="checkbox"/> Moderate <input type="checkbox"/> Nil <input type="checkbox"/>	
Comments (please attach an additional page if necessary):	
Signature of Referee: Date:	

The Research Office would like to take this opportunity to thank you for your report.
If you have any questions, please do not hesitate to contact our office on (02) 8627 8112.

The University of Sydney
Henry Bertie and Florence Mabel Gritton Research Scholarships

ACADEMIC REFEREE'S REPORT
 (for applicants who have NOT applied for a 2010 Semester 1 APA/UPA)
Confidential – to be mailed or faxed directly to the Research Office

For the Applicant

Please complete Section A and send the form to the person whom you wish to act as your academic referee. This person should be a senior academic who is able to provide an assessment of your most recent studies and research potential.

For the Referee

Please provide a confidential assessment of the applicant and send the completed form directly to the Research Office, Jane Foss Russell Building, G02, The University of Sydney, NSW 2006, Australia (Fax: 61 2 8627 8145) by **20 January 2010**.

SECTION A (to be completed by applicant)

Surname:

Other Names:

Telephone:

E-mail:

List below details of course(s) for which you are seeking an award:

Proposed Course(s)	Department and Faculty

SECTION B (to be completed by referee)

Name of referee:

Position or title:

Name of Institution and Country (if not Australia):

Telephone:

E-mail:

Applicant's actual or predicted final examination results (if known). Indicate whether actual or predicted (e.g. Hons 1 actual):

If the applicant is currently enrolled in an Honours degree, what level of honours is she/he likely to obtain?

Based on the quality of completed work, I rate the applicant in comparison to other students I have supervised as (please tick):

top 5% top 10% top 15% top 20% other (please specify): _____

Based on the applicant's overall academic performance, research potential and suitability to undertake postgraduate research studies, the degree of support I give the applicant is (please tick):

Unreserved Strong Fairly Strong Moderate Nil

Comments (please attach an additional page if necessary):

Signature of Referee: **Date:**



The University of Sydney

Henry Bertie and Florence Mabel Gritton Research Scholarships

Application Form C - for the Gritton University Medallist Award

The **Gritton University Medallist Award** is awarded to a University of Sydney Medallist who is enrolled full-time in a PhD program. The award is normally made in the second year of candidature, subject to satisfactory progress, and is for one year only. Students meeting the other conditions who are given approval by the Chair of the Academic Board to submit their PhD thesis early may also apply.

Surname:		Other Names:	
Address:			Gender: Male / Female
Telephone:		E-mail:	
University of Sydney student number:		In what year were you awarded the University Medal? (There is no need to attach your academic transcripts.)	
Current enrolment:	Department / School :	Full or Part-time:	
Name of current scholarship/s held:			
Attach a one-page outline of your research project and <u>explain how it relates to the purpose of the Henry Bertie and Florence Mabel Gritton bequest.</u>			
Supervisor's Letter – please give the name of your principal PhD supervisor at the University of Sydney. You must request him/her to send a brief letter on your performance and progress during the first year of candidature directly to the Research Office by 20 January 2010 .			
Name:		Department/School:	
I declare that the information provided by me on this form and attachment is complete and correct. I am aware that there are severe penalties for providing false or misleading information, including exclusion of my application and cancellation of scholarship support. I am also aware that giving false or misleading information is a serious offence under the Criminal Code (Commonwealth).			
Signature:		Date:	
<p>A total of SIX (6) SETS of <i>Application Form C</i> and attachment must be submitted to:</p> <p style="text-align: center;">Gritton Scholarships application Research Office Jane Foss Russell Building, G02 The University of Sydney</p> <p>by 20 January 2010. Late, faxed or e-mailed applications will not be accepted.</p> <p>Please request your principal PhD Supervisor to submit his/her letter by the same date. The Research Office will <u>not</u> contact Supervisors on behalf of applicants.</p>			