



# The University of Sydney

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## Senate agenda, 20 February 2004

Secretary to Senate: The Registrar (Dr William Adams)

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### MEMORANDUM TO: Fellows of Senate

A meeting of the Senate of the University will be held at **4.00pm on Friday 20 February 2004** in the La Perouse II room at the Novotel Brighton Beach. The agenda for the meeting is set out below.

- ☆ This symbol indicates items which have been starred for discussion at the meeting.
- ▶ This symbol indicates items which in the view of the Chancellor and Vice-Chancellor are of particular significance.

Dr W G Adams  
**Registrar**

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## PART 1 – URGENT ITEMS FOR ACTION

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- ☆ **1. Addition or deletion of confidential items**  
(This item to be dealt with prior to admission of observers to the Senate Room)

Confidential items appear at **item 11 (Appendix I)**. Fellows who wish any other item to be treated as confidential or any confidential item to be treated as non-confidential should so indicate.

- 2. Senate and general business**
  - 2.1 Order of business**

*Appendix A*

- ☆ **2.2 Starring**  
Fellows are invited to star any unstarred item which they wish to have discussed. (Such items will be deferred to the next meeting unless considered urgent.)

**Recommendation**

*That Senate resolve as recommended with respect to all unstarred items.*

- 2.3 Leave of absence**

*AI*

**Recommendation**

*That Senate grant leave of absence for this meeting.*

- 2.4 Minutes of the previous Senate meeting, 1 December 2003**
- ☆ **2.4.1 Proposed amendments to the minutes of the previous Senate meeting, 1 December 2003** A1, A9
- Recommendation*  
*For consideration.*
- 2.4.2 Minutes of the previous Senate meeting, 1 December 2003** A1, A10-26
- Recommendation*  
*That Senate confirm the minutes of the Senate meeting held on 1 December 2003 as a true and correct record, subject to consideration of agenda item 2.4.1 above.*
- 2.5 Business arising out of the minutes not dealt with elsewhere in the agenda**
- ☆ **2.6 Fellow appointed by the Minister for Education and Training** A1
- Recommendation*  
*That Senate resolve as recommended.*
- 2.7 Chairs of Senate Committees**
- 2.7.1 Chair, Finance Committee** A1-2
- (1) **Extension of current term**
- Recommendation*  
*That, subject to Mr D Hoare being willing so to serve and acknowledging his invaluable contribution in that capacity, Senate resolve to extend Mr Hoare's present term as Chair of the Finance Committee to the date of the April meeting of Senate, i.e. 5 April 2004, with a view to that Senate meeting confirming his appointment for the balance of the one year term (to conclude at the Senate meeting in February 2005), in anticipation of there again being no other nominations for that position.*
- (2) **Notice of election**
- Recommendation*  
*That Senate note the report that nominations for the position of Chair of the Finance Committee must be submitted by 5.00pm on Wednesday 17 March 2004.*
- 2.7.2 Chair, Student Appeals Committee (Exclusions and Readmissions)** A2
- Recommendation*  
*That Senate appoint Professor Judyth Sachs to chair meetings of Senate's Student Appeals Committee (Exclusions and Readmissions), for a two year term of office concluding at the Senate meeting in February 2006.*
- ☆ **2.8 Membership of Senate Committees** A3
- 2.8.1 Those declared elected** A38-39
- Recommendation*  
*That Senate note that the Registrar has declared elected the persons nominated to membership of the Advisory Committee for the Selection of Candidates for Honorary Awards, Chair Appointments Committee, Senate/Sports Liaison Committee, Senate/SRC Liaison Committee, Student Academic Appeals Committee and Student Appeals Committee (Exclusions and Readmissions) as set out in the report presented.*

**2.8.2 Elections**  
**(1) Finance Committee** A39-40

**Recommendation**

*That Senate elect five other Fellows at its February meeting to membership of the Finance Committee, the term of office to conclude at the Senate meeting in February 2005.*

**(2) Senate/SUPRA Liaison Committee** A40

**Recommendation**

*That Senate elect three other Fellows to membership of the Senate/SUPRA Liaison Committee for a two year term of office to conclude at the Senate meeting in February 2006.*

**2.8.3 Vacancies on Senate Committees** A40  
*Sep. Mauve Encl.*

**Recommendation**

*That Senate note that nominations to fill vacancies on the Chair Appointments Committee, Senate/SRC Liaison Committee and Student Academic Appeals Committee should be submitted no later than 5.00pm on Monday 29 March 2004.*

**2.8.4 Remuneration Committee** A41

**Recommendation**

*That Senate appoint Mr Ian Johnson to membership of the Remuneration Committee for a two year term concluding at the Senate meeting in February 2006.*

★ **2.9 Senate: Recommended changes for a more streamlined and accessible Senate agenda allowing time to concentrate on the major priority issues** A3, A27-34

**Recommendation**

*For consideration*

★ **2.10 February Senate meeting** A3

**Recommendation**

*For consideration*

**2.11 March Senate meeting** A3

**Recommendation**

*That Senate resolve that the Senate meeting scheduled for 1 March 2004, which falls seven working days after the February meeting, be cancelled*

★ **2.12 Notices of motion**  
**2.12.1 Ancillary fees and charges** A3

Mr M Hall has given notice that he intends to move that Senate resolve in the following revised terms:

The University of Sydney Senate affirms that the University will, consistent with the requirements of DEST policy relating to ancillary fees and charges which may be applied to HECS-liable students, impose such fees in relation to goods and services which are an essential component of a course only where alternative forms of those materials are available at no additional charge to the student.

Further, the University will set such fees on a cost recovery basis and ensure that students are notified of the fees and charges for which they may be liable in a timely manner.

**Recommendation**  
*For consideration*

**2.12.2 Senate International Committee**

A4-5

Dr R Fitzsimons has given notice that she intends to move that Senate resolve in the following terms:

That a Senate International Committee be established, to work in a comparable manner to the Senate Finance Committee, but with less frequent meetings. It is anticipated that such a Senate Committee might appropriately and in the first instance meet approximately quarterly. The Committee will be composed of

- (a) relevant Senate members (appropriate numbers to be determined, but involvement of the Vice-Chancellor and Chair of the Academic Board would clearly be appropriate).
- (b) the relevant Deputy Vice-Chancellor, the Director of the University's International office, the Development Officer and/or such other several members of the academic/administrative staff as the Vice-Chancellor may from time to time recommend.
- (c) the Chair of the Standing Committee of Convocation or his/her nominee.
- (d) an undergraduate and a postgraduate who are enrolled as 'international students'. Senate may request advice from the SRC and SUPRA respectively or other relevant university organizations in filling these positions.
- (e) up to three or four other coopted members with particular international expertise which might benefit the University. For instance, former Ambassadors of senior international journalists who are graduates of the University or who otherwise wish to assist the university might appropriately be coopted (and might in turn provide very useful networks of advice). In composing the committee, consideration should be given to ensuring that there is some expert knowledge from Europe, Asia and North America.

The purposes of the Committee will be

- (1) to review in a timely fashion the University's international strategies and sub-strategies in the light of the University's overall strategic plans and its wish to position itself as a leading regional and international university of top academic standing.
- (2) to identify and address any impediments to this strategy as they arise.
- (3) to bring together University people with different international interests and expertises in order to maximize their impact and networking potentials, and generally to 'brainstorm' and 'cross-fertilize'.
- (4) to review strategies to ensure that there is an appropriate continental 'spread' of invested effort.
- (5) to note the university's advance international programmes so that any cross-fertilizing ideas to maximize their potential can be considered.
- (6) to receive reports on international agreements and international benchmarking parameters and from such

- officers and sub-committees as Senate and the Vice-Chancellor may from time to time deem appropriate.
- (7) to report to Senate, with particular reference to opportunities, benchmarking and risk strategy.

**Recommendation**  
*For consideration*

- 2.13 Amendment of the Resolutions of the Senate: Membership of some Senate Committees** A5

**Recommendation**

*That Senate amend the Resolutions of the Senate relating to the constitutions of the Senate/SUPRA Liaison Committee, Student Academic Appeals Committee and Student Appeals Committee (Exclusions and Readmissions) as set out in the shaded box in the report presented.*

- 2.14 Amendment of Resolutions of the Senate: Election of Senate Committees** A5-7

**Recommendation**

*That Senate amend the Resolutions of the Senate relating to Nominations for election to Senate committees as set out in the shaded box in the report presented.*

- 2.15 Induction for new Fellows** A7

**Recommendation**

*That Senate note the report*

- 2.16 Senate Representation, December 2003 – January 2004** A7, A35

**Recommendation**

*That Senate note the report.*

- 2.17 Report on the English for Refugees Program** A7, A36-37

**Recommendation**

*That Senate approve an additional \$12,000 for operating expenses for the program to provide English language support to refugees living in Sydney.*

- 2.18 Bequests, donations, non-government grants and gifts-in-kind, November and December 2003** A8

**Recommendation**

*That Senate accept with gratitude the various bequests, donations, non-government grants and gifts-in-kind received in November and December 2003.*

- 2.19 Report of the Warren Centre for Advanced Engineering** A8

**Recommendation**

*That Senate approve appointments to the Warren Centre for Advanced Engineering as set out in the report presented.*

- ★ **2.20 Professor John Young** A8

**Recommendation**

*That Senate note with sorrow the death of Professor John Young on 10 February 2004, and express appreciation for his remarkable achievements.*

- ☆ 3. **Report of the Vice-Chancellor and Principal** **Appendix B**
- 3.1 **Update for Senate's information** B1
- Recommendation*  
That Senate note the report.
- Items for action**
- 3.2 **Appointment of Approved Persons and Prescribed Officers** B1
- Recommendation*  
That Senate approve the additions and deletions to the list of Approved Persons and Prescribed Officers (as appropriate) as set out in the report presented.
- 3.3 **Centre for Continuing Education Advisory Committee** B2
- Recommendation*  
That Senate resolve
- (i) that the previous Resolutions of the Senate regarding the Centre for Continuing Education be repealed,
- (ii) that a reconstituted Advisory Committee report to the Vice-Chancellor through the Deputy Vice-Chancellor (Academic), and
- (iii) that the reconstituted Advisory Committee comprise the following:
- Deputy Vice-Chancellor (Academic) Chair*  
*Three College Pro-Vice-Chancellors (or nominees)*  
*Pro-Vice-Chancellor (Teaching and Learning)*  
*Director, Communications and Community Affairs*  
*Director, Centre for Continuing Education*  
*Director, Museums*  
*Assistant Pro-Vice-Chancellor*  
*Director, Sydney Summer School*
- Items for noting**
- 3.4 **Enterprise Bargaining Developments** B2
- Recommendation*  
That Senate note the report.
- 3.5 **Delegations of Authority** B2-3
- Recommendation*  
That Senate note the report.
- 3.6 **Australian Universities Quality Assurance Review** B3
- Recommendation*  
That Senate note the report.
- 3.7 **International Review and Framework** B3-4
- Recommendation*  
That Senate note the report.
- 3.8 **Accreditation of Architecture Program** B4
- Recommendation*  
That Senate note the report.

- 3.9 Establishment of the Centre for Innovation in Professional Health Education** B4
- Recommendation*  
That Senate note the report.
- 3.10 Parking Levy** B4, B7-9
- Recommendation*  
That Senate note the report.
- 3.11 World University Debating Championships 2004** B4
- Recommendation*  
That Senate note the report.
- 3.12 ARC Special Research Initiatives** B5
- Recommendation*  
That Senate note the report.
- 3.13 Staff Honours** B5
- Recommendation*  
That Senate note the report.
- 3.14 Media Reports** B5
- Recommendation*  
That Senate note the report.
- 3.15 University Relations** B5-6
- Recommendation*  
That Senate note the report.
- ☆ **4. Report of the Academic Board, 10 December 2003 (items for action)** **Appendix C**  
(Chair: Professor Judyth Sachs)
- 4.1 Amendment of the Resolutions of the Senate**
- 4.1.1 Faculty constitutions**
- 4.1.1.1 Faculty of Medicine** C1, C13-14
- Recommendation*  
That Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Medicine, with immediate effect, as set out in the shaded box in the report presented.
- 4.1.2 New or amended courses**
- 4.1.2.1 Faculty of Architecture**
- (1) Bachelor of Design in Architecture** C1-2, C15
- Recommendation*  
That Senate:
- (i) approve the renaming of the “Bachelor of Design” to the “Bachelor of Design in Architecture”,
- (ii) amend the Resolutions of the Senate relating to Degrees, Diplomas and Certificates in the Faculty of Architecture, and

(iii) *amend the Resolutions of the Senate relating to the Bachelor of Design, with effect from 1 January 2004, as set out in the shaded box in the report presented.*

**(2) Postgraduate coursework courses** C2-3, 16-17

***Recommendation***

*That Senate approve:*

- (i) *the rescission of the Resolutions of the Senate and the Resolutions of the Faculty relating to Postgraduate Coursework Study: Master's Degrees, Graduate Diplomas and Graduate Certificates, in the Faculty of Architecture, and*
- (ii) *the adoption of the new Resolutions of the Senate relating to the Master's degrees, graduate diplomas and graduate certificates in the Faculty of Architecture, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from 1 January 2004, as set out in the shaded box in the report presented.*

**4.1.2.2 Faculty of Arts**

**(1) Graduate Certificate in HSC English Studies** C2-3, C18, C19

***Recommendation***

*That Senate approve:*

- (i) *the proposal from the Faculty of Arts for the introduction of the new course, the Graduate Certificate in HSC English Studies,*
- (ii) *the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Faculty of Arts, and*
- (iii) *the adoption of the Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from 1 January 2004, as set out in the shaded box in the report presented.*

**(2) Master of Arts (Research)** C4, C18, C19-24

***Recommendation***

*That Senate approve:*

- (i) *the proposal from the Faculty of Arts for the introduction of the new course, the Master of Arts (Research) and the restructured course, the Master of Arts,*
- (ii) *the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Faculty of Arts,*
- (iii) *the rescission of the Resolutions of the Senate relating to the Master of Arts,*
- (iv) *the adoption of the new Resolutions of the Senate relating to the Master of Arts (Research), and*
- (v) *the adoption of the new Resolutions of the Senate relating to the Master of Arts, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from 1 January 2004, as set out in the shaded box in the report presented.*

- (3) **Master of Philosophy; Master of Letters; Master of Arts;  
Graduate Diploma in Arts** C5, C25-26

**Recommendation**

*That Senate amend the Resolutions of the Senate relating to the Master of Philosophy; Master of Letters; and Graduate Diploma in Arts, with effect from 1 January 2004, as set out in the shaded box in the report presented.*

- (4) **Master of Liberal Studies; Graduate Diploma in Liberal Studies; and Graduate Certificate in Liberal Studies** C5-6, C27

**Recommendation**

*That Senate approve:*

- (i) *the proposal from the Faculty of Arts for the introduction of the new courses, the Master of Liberal Studies, Graduate Diploma in Liberal Studies, and Graduate Certificate in Liberal Studies,*
  - (ii) *the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Faculty of Arts, and*
  - (iii) *the adoption of the Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000,*
- with effect from 1 January 2004, as set out in the shaded box in the report presented.*

- 4.1.2.3 Faculty of Engineering: Bachelor of Engineering** C6-7, C28-29

**Recommendation**

*That Senate:*

- (i) *note that the Academic Board approved the proposal from the Faculty of Engineering to delete the Management stream from the Bachelor of Engineering course, and*
  - (ii) *approve the amendment of the Resolutions of Senate relating to the Bachelor of Engineering course, made pursuant to the University of Sydney (Coursework) Rule 2000,*
- with effect from 1 January 2005, as set out in the shaded box in the report presented.*

- 4.1.2.4 Faculty of Law: Master of Business Law** C7-8, C30-44

**Recommendation**

*That Senate approve:*

- (i) *the proposal from the Faculty of Law for the introduction of the new course, the Master of Business Law,*
  - (ii) *the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Faculty of Law, and*
  - (iii) *the amendment of the Resolutions of the Senate relating to Master's Degrees and Graduate Diplomas in the Faculty of Law,*
- with effect from 1 January 2004, as set out in the shaded box in the report presented.*

#### 4.1.2.5 Faculty of Medicine

- (1) **Master of Medicine (Ophthalmic Science); Graduate Diploma in Medicine (Ophthalmic Science); Master of Science in Medicine (Ophthalmic Science); and Graduate Diploma in Science in Medicine (Ophthalmic Science)**

C8-9, C45-48

**Recommendation**

*That Senate:*

- (i) *note that the Academic Board approved the proposal from the Faculty of Medicine for the introduction of the new specialisation in Ophthalmic Science in the Master of Medicine; Master of Science in Medicine; Graduate Diploma in Medicine; and Graduate Diploma of Science in Medicine; and*
- (ii) *approve the amendment of the Resolutions of the Senate relating to the Master of Medicine; Master of Science in Medicine; Graduate Diploma in Medicine; and Graduate Diploma of Science in Medicine, to provide for the new specialisation, with effect from 1 January 2004, as set out in the shaded box in the report presented.*

- (2) **Faculty of Medicine: Master of Surgery; and Graduate Diploma in Surgery**

C10-11, C45, C48-51

**Recommendation**

*That Senate approve:*

- (i) *the proposal from the Faculty of Medicine for the introduction of the new courses, the Master of Surgery and Graduate Diploma in Surgery,*
- (ii) *the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Faculty of Medicine; and*
- (iii) *the amendment of the Resolutions of the Senate relating to the Master of Surgery, and*
- (iv) *the adoption of the Resolutions of the Senate relating to the Graduate Diploma in Surgery, with effect from 1 January 2004, as set out in the shaded box in the report presented.*

#### 4.1.2.6 Faculty of Science: Master of Medical Physics; and Graduate Diploma in Medical Physics

C11-12, C52-54

**Recommendation**

*That Senate approve:*

- (i) *the proposal from the Faculty of Science for the introduction of the new courses, the Master of Medical Physics and Graduate Diploma in Medical Physics,*
- (ii) *the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Faculty of Science, and*
- (iii) *the adoption of the Resolutions of the Senate relating to the Master of Medical Physics and Graduate Diploma in Medical Physics, with effect from 1 January 2004, as set out in the shaded box in the report presented.*

► 5. Election of Deputy Chancellor

Appendix D

**Recommendation**

*That Senate elect a Deputy Chancellor for a two year term of office to conclude at the Senate meeting in February 2006.*

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PART 2 – ITEMS FOR NOTING

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6. Report of the Academic Board, 10 December 2003 (*items for noting*)  
(Chair: Professor Judyth Sachs)

Appendix E

**Recommendation**

*That Senate note the report on the following items:*

6.1 Report of the Chair

6.1.1	General report	E1
6.1.2	New and amended courses	E2
6.1.3	Standardisation of Credit Points for Undergraduate Units of Study	E2
6.1.4	Postgraduate English Language Requirements	E2
6.1.5	Academic Promotions	E2
6.1.6	Early submission of Doctor of Philosophy (PhD) thesis	E2
6.1.7	University Teaching and Learning Plan 2004-2006	E3
6.1.8	Academic Board Resolutions: <i>Academic Honesty in Coursework</i>	E3
6.1.9	Academic Board Faculty Review Visits: Phase Two	E3
6.1.10	Quality Assurance and Continuous Improvement Policy	E3
6.1.11	Academic Board nominees on selection committees	E3
6.1.12	Promotion of Academic Staff from Level C to Level D	E3
6.1.13	Promotion of Academic Staff from Level D to Level E	E3
6.1.14	Membership of Central Promotions Committees: 2004	E3
6.1.15	Elections to the Academic Board	E3

7. Reports of the Audit and Risk Management Committee (*items for noting*)  
(Chair: Mr R Bruce Corlett)

Appendix F

7.1 Report of the Audit and Risk Management Committee, 16 December 2003 (*items for noting*)

**Recommendation**

*That Senate note the report on the following items:*

7.1	Matters Arising from the Minutes	
7.1.1	Insurance	F2
7.1.2	Foundations	F2
7.1.3	Auditor-General's Management Letter 2002	F2
7.2	Governance Risk Management and Compliance Project	F2
7.3	Internal Audit & Review – 2004 Draft Plan	F2
7.4	Internal Audit & Review – Status Report	F2

**7.2 Draft Report of the Audit and Risk Management Committee, 4 February 2004 (items for noting)**

**Recommendation**

*That Senate note the report on the following item:*

**7.2.1 Draft 2003 Accounts**

*F3, F4*

**8. Report of the Senate/Sports Liaison Committee, 11 February 2004 (items for noting)** *Appendix G*

**Recommendation**

*That Senate note the report on the following items:*

- |            |  |             |
|------------|--|-------------|
| <b>8.1</b> | <b>Apologies</b>   | <i>G1</i>   |
| <b>8.2</b> | <b>Senate/Sports Liaison Committee Membership</b>  | <i>G1</i>   |
| <b>8.3</b> | <b>Report of the previous Senate/Sports Liaison Committee meeting held on 24 November 2003</b> | <i>G1</i>   |
| <b>8.4</b> | <b>Senate report, 1 December 2003</b>  | <i>G1</i>   |
| <b>8.5</b> | <b>Business Arising</b>  |             |
|            | <b>8.5.1 SU Sport project update</b>   | <i>G1-2</i> |
| <b>8.6</b> | <b>Any other business</b>  |             |
|            | <b>8.6.1 Professor John Young</b>  | <i>G2</i>   |
|            | <b>8.6.2 Trinity College, Ireland</b>  | <i>G2</i>   |
|            | <b>8.6.3 Scholarships</b>  | <i>G2-3</i> |
|            | <b>8.6.4 Report on amalgamation</b>  | <i>G3</i>   |
|            | <b>8.6.5 Terms of Reference and SU Sport mission statement</b>                                 | <i>G3</i>   |
| <b>8.7</b> | <b>Next meeting</b>  | <i>G3</i>   |

**9. General items (for noting)** *Appendix H*

**9.1 Graduation ceremonies (March 2004)**

**Recommendation**

*That Senate note the report.*

☆ **10. Any other business**

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**PART 3 - CONFIDENTIAL ITEMS**

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☆ **11. Confidential items** *Appendix I*  
*(Separate enclosure for Fellows and Senior Officers)*

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**PART 4 – BACKGROUND AND OPTIONAL READING**

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**12. Background and optional reading** *Appendix J*  
**12.1 Audit and Risk Management Committee minutes, 16 December 2003**  
**12.2 Draft Audit and Risk Management Committee minutes, 4 February 2004**