



The University of Sydney

Senate agenda, 5 April 2004

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MEMORANDUM TO: Fellows of Senate

An ordinary meeting of the Senate of the University will be held at **5.00pm** on **Monday 5 April 2004** in the Senate Room. The agenda for the meeting is set out below.

The Senate Room is in the Quadrangle on the Camperdown Campus, above the Ante Room.

☆ This symbol indicates items which have been starred for discussion at the meeting.

Dr W G Adams

Registrar

PART 1 – PRIORITY ITEMS

- ☆ 1. **Addition or deletion of confidential items**
(This item to be dealt with prior to admission of observers to the Senate Room)

Confidential items appear at **items 13 and 14 (Appendix J)**. Fellows who wish any other item to be treated as confidential or any confidential item to be treated as non-confidential should so indicate.

- ☆ 2. **Senate and general business (*priority items*)** **Appendix A**

For action

2.1 Governance Protocols **A1**

Recommendation

That Senate resolve that an ad hoc committee of Senate be formed to review any proposed state legislation or announcements concerning such legislation and to be available to provide advice to Senate as well as to the Chancellor and Vice-Chancellor in order that Senate's position be represented appropriately.

2.2 Senate: Changes to provide a more streamlined and accessible Senate agenda allowing time to concentrate on the major priority issues

A1-2

2.1.1 Delegations of authority

Recommendation

That Senate

- (i) *delegate the following functions*
- (a) *to the Vice-Chancellor:*
- *appointment of Chairs of Student Proctorial Boards*
 - *appointment of Senate nominees to the Abercrombie Street Child Care Ltd Council, International House Council, Law Extension Committee, SU Sport General & Management Committees, University of Sydney Union Board, and Women's College Council*
 - *approval to name parts of buildings*
- (b) *to the Registrar:*
- *approval of Graduation dates*

and

- (ii) *note that is expected that the delegated officers would report these matters to Senate for noting as they occurred.*

2.2.3 Pattern of Senate meetings

Recommendation

That Senate approve

- (i) *the cancellation of the Senate meeting scheduled for 5 July 2004; and*
- (ii) *the following pattern for eight Senate meetings per year, which comprises six-weekly intervals except for one four-week interval to enable the final Senate meeting to be held at the beginning rather than the end of December, to commence in February 2005, with the option of increasing the number ad hoc where urgency or workload justifies this:*

1st Monday in February

3rd Monday in March

1st Monday in May

3rd Monday in June

1st Monday in August

3rd Monday in September

1st Monday in November

1st Monday in December

☆ **3. Report of the Vice-Chancellor and Principal (priority items)**

Appendix B

For action

3.1 Guidelines Concerning Commercial Activities

B1-19

Recommendation

That Senate approve the Guidelines Concerning Commercial Activities for submission to the Minister for approval, pursuant to section 26B (2) of The University of Sydney Act 1989, as set out in the report.

- ☆ 4. **Report of the Finance Committee, 18 March 2004 (priority items)** **Appendix C**
(Mr David Hoare)

For noting

4.1 Investment Committee **C1**

Recommendation

That Senate note the Report of the Finance Committee (priority items), 18 March 2004.

PART 2 – STANDARD ITEMS

5. **Senate business (standard items)** **Appendix D**

☆ 5.1 **Starring**

Fellows are invited to star any unstarred item which they wish to have discussed.

Recommendation

That Senate resolve as recommended with respect to all unstarred items.

5.2 Leave of absence **D1**

Recommendation

That Senate grant leave of absence for this meeting as requested.

5.3 Minutes of the previous Senate meeting, 20 February 2004 **D1, D4-22**

Recommendation

That Senate confirm the minutes of the Senate meeting held on 20 February 2004 as a true and correct record.

5.4 Business arising out of the minutes not dealt with elsewhere in the agenda

5.5 Chairs of Student Proctorial Boards **D1-2**

Recommendation

That Senate appoint The Hon Jane Hamilton Mathews QC and reappoint The Hon Matthew John Robert Clarke QC as Chairs of Student Proctorial Boards for a one year term of office from 5 April 2004.

For noting

5.6 Notes of the Senate retreat, 20-21 February 2004 **D2, D23-28**

Recommendation

That Senate note the notes of the Senate retreat, 20-21 February 2004.

5.7 Additional Fellow of Senate appointed by Senate **D2**

Recommendation

That Senate note the report.

- 5.8 Senate Committees**
- 5.8.1 Chair, Finance Committee** D2
- Recommendation*
That Senate note that Mr David Hoare has been re-elected unopposed as Chair of the Finance Committee for a term of office from the Senate meeting on 5 April 2004 to the Senate meeting in February 2005 and congratulate him on his re- election.
- 5.8.2 Vacancies on Committees** D2-3
- Recommendation*
That Senate note that the Registrar has declared elected the persons nominated to membership of Senate Committees, as follows:
- Advisory Committee for the Selection of Candidates for Honorary Awards*
Ms Kim Anderson
- Chair Appointments Committee*
Mr Alan Cameron
Professor Leslie Field
- Senate/SRC Liaison Committee*
Mr Alan Cameron
- Senate/SUPRA Liaison Committee*
Mr Alan Cameron
- Student Academic Appeals Committee*
Mrs Margaret Varady
- 5.9 Senate representation, March 2004** D3, D29
- Recommendation*
That Senate note the report.
- 5.10 Governance** D3, D30-34
- Recommendation*
That Senate note the correspondence.
- 5.11 Next meeting** D3
- Recommendation*
That Senate note that the next Senate meeting will be held at 5.00pm on 3 May 2004 in the Senate Room.
- 6. Report of the Vice-Chancellor and Principal (standard items)** **Appendix E**
- ★ **6.1 Update for Senate's information**
- For noting*
- 6.2 Australian Universities Quality Assurance Audit** E1
- Recommendation*
That Senate note the report.

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- ★ 6.3 **Enterprise Bargaining Developments** E1
Recommendation
That Senate note the report.
- 6.4 **Graduate School of Government** E1
Recommendation
That Senate note the report.
- ★ 6.5 **Future Focus Topics for Senate Discussion** E1
Recommendation
That Senate note the report.
- ★ 6.6 **Research Reviews** E1
Recommendation
That Senate note the report.
- 6.7 **Financial Review Education Summit: 26 March 2004** E1
Recommendation
That Senate note the report.
- 6.8 **Graduate School of Government Young Professionals Project: 26 March 2004** E2
Recommendation
That Senate note the report.
- 6.9 **Staff – Retirement** E2
Recommendation
That Senate note the report.
- 6.10 **Overseas Visits** E2
Recommendation
That Senate note the report.
- 6.11 **University Relations** E2-3
Recommendation
That Senate note the report.
- 6.12 **International Report** E3-5
Recommendation
That Senate note the report.
7. **Report of the Finance Committee, 18 March 2004 (standard items)** **Appendix F**
(Mr David Hoare)
- For noting*
- 7.1 **Resignations and Leave of Absence** F1

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|---------|--|------|
| 7.2 | Vice-Chancellor's Report | |
| 7.2.1 | Update on current issues | |
| 7.2.1.1 | Submission of Additional Student Places | F1 |
| 7.2.1.2 | Enterprise Bargaining | F1 |
| 7.3 | Capital Development Program Project Update | |
| 7.3.1 | Campus 2010 and Building for the Future Design Competition | F1-2 |
| 7.4 | CFO's Report | |
| 7.4.1 | 2003 Year End Financial Management Report, including Financial Performance Trends | F2-4 |
| 7.4.2 | Planning Support Office | F4 |
| 7.4.3 | 2003 Year End Financial Management Report – College of Health Sciences | F4 |
| 7.4.4 | 2003 Year End Financial Management Report – College of Humanities and Social Sciences | F4 |
| 7.4.5 | 2003 Year End Financial Management Report – College of Sciences and Technology | F4 |
| 7.5 | Annual Reports of Foundations/Centres/Student Associations | F4 |
| | <ul style="list-style-type: none">• Centre for Health Economics Research and Evaluation Foundation (2002)• Dermatology Research Foundation (2002)• Ear and Allied Research Foundation (2002)• Planning Research Centre (2001 and 2002)• Veterinary Science Foundation (2002) | |
| 7.6 | Next Meeting | F5 |
| 7.7 | Any Other Business | |
| 7.7.1 | Secretary to the Tender Board | F5 |
| 7.7.2 | Expression of Appreciation | F5 |

Recommendation

That Senate note the Report of the meeting of the Finance Committee (standard items), 18 March 2004.

8A Report of the Audit and Risk Management Committee, 24 March 2004 (standard items)

(Mr Bruce Corlett)

Appendix G

- | | | |
|--------|--|-----------|
| 8A.1 | Main issues arising from meeting held Wednesday 24 March 2004 | |
| 8A.1.1 | OH&S Issues | G1 |
| 8A.1.2 | Insurance Report | G1, G3-10 |
| 8A.1.3 | Internal Audit & Review – 2003 Annual Report | G1 |
| 8A.1.4 | Terrorism Summit | G2, G11 |
| 8A.1.5 | Audit of the 2003 Accounts | G2 |

Recommendation

That Senate note the Report of the Audit and Risk Management Committee (standard items), 24 March 2004.

8B Report of the Academic Board, 4 February 2004

(Professor Judyth Sachs)

Appendix G

Items for action

- | | | |
|--------|---|--------|
| 8B.1 | Amendment of the Rules of the Senate | |
| 8B.1.1 | University of Sydney (Academic Governance) Rule 2003 | G12-14 |

Recommendation

That Senate amend the University of Sydney (Academic Governance) Rule 2003, as set out on page G14 of the report presented.

Items for noting

- 8B.2 Report of the Chair
 - 8B.2.1 Review of the Academic Board and the Academic Forum
 - 8B.1.2 Membership of the Academic Board

Recommendation

That Senate note the Report of the Chair of the Academic Board.

9. Report of the Senate/SUPRA Liaison Committee, 22 March 2004 (standard items)

(The Deputy Chancellor)

Appendix H

For noting

- 9.1 Welcome and apologies H1
- 9.2 Business arising from the previous report
 - 9.2.1 Signage H1
- 9.3 Report of the Dean of Graduate Studies H1-2
- 9.4 Postgraduate Fellowship Scheme H2
- 9.5 Postgraduate Coursework Fee increase notifications and Fee setting mechanism H2-3
- 9.6 Induction etc of supervisors and associate supervisors who are Honorary, Adjunct and Clinical Professors H3
- 9.7 Provision of Internet access and IT resources in a research intensive University H3-4
- 9.8 Ethics approval and the resourcing of the Ethics Office H4
- 9.9 Next Meeting H4
- 9.10 Any other business H4

Recommendation

That Senate note the Report of the Senate/SUPRA Liaison Committee (standard items), 22 March 2004.

★ **10. Question time**

11. General items (standard items)

Appendix I

For action

- 11.1 Reports on bequests, donations, non-government grants and gifts-in-kind, January and February 2004 I1

Recommendation

That Senate accept with gratitude the various bequests, donations, non-government grants and gifts-in-kind received in January and February 2004.

- 11.2 Report of the Power Institute Foundation for Art and Visual Culture I1

Recommendation

That Senate approve election of President of the Power Institute Foundation for Art and Visual Culture as set out in the report presented.

- 11.3 Report of the Warren Centre for Advanced Engineering I1

Recommendation

That Senate approve re-appointments to the Board of the Warren Centre for Advanced Engineering as set out in the report presented.

For noting

- 11.4 Graduation ceremonies (April/May 2004)** 11, I4-6

Recommendation

That Senate note the details of the graduation ceremonies to be held in April and May 2004.

- 11.5 Adviser on Payments made by Student Societies - 2003 Annual Report** 12

Recommendation

That Senate note the 2003 Annual Report of the Adviser on Payments made by Student Societies.

- 11.6 Discipline of Students - 2003 Annual Report** 12, I7-9

Recommendation

That Senate note the 2003 Annual Report on Discipline of Students.

- 11.7 Appeals heard by the Student Appeals Committee (Exclusions and Readmissions) - 2003 Annual Report** 12, I10

Recommendation

That Senate note the Report on appeals heard by the Student Appeals Committee (Exclusions and Readmissions) in 2003.

- 11.8 Citations for recipients of honorary awards conferred in 2003** 12

Recommendation

That Senate note the citations of recipients of honorary awards conferred in 2003.

- 11.9 Citations for recipients of the Vice-Chancellor's Awards for Outstanding Teaching 2002** 13

Recommendation

That Senate note the citations for recipients of the Vice-Chancellor's Awards for Outstanding Teaching 2002.

- 11.10 Citations for recipients of the Vice-Chancellor's Awards for Excellence in Research Higher Degree Supervision 2002** 13

Recommendation

That Senate note the citations for recipients of the Vice-Chancellor's Awards for Excellence in Research Higher Degree Supervision 2002.

- ☆ **12. Any other business**

PART 3 – CONFIDENTIAL ITEMS

- ☆ **13. Confidential priority items**

- 14. Confidential standard items**

(Separate enclosure for Fellows and Senior Officers)

Appendix J