



Senate minutes summary, 8 April 2002

At the ordinary meeting on 8 April 2002:

★ 1. **Addition or deletion of confidential items**

2. **Senate business**

★ 2.1 **Starring**

Resolution 107/02

Senate resolved as recommended with respect to all unstarred items.

★ 2.2 **Minutes of the previous Senate meeting and Colloquium, 3 March 2002**

★ 2.3 **Proposed amendments to the minutes of the previous Senate meeting and Colloquium, 3 March 2002**

Resolution 108/02

Senate confirmed the minutes of the previous Senate meeting and Colloquium held on 3 March 2002 as a true and correct record, subject to amendments.

2.4 **Leave of absence**

Resolution 109/02

Senate granted the leave requested.

★ 2.5 **By-laws update**

Resolution 110/02

Senate noted the report.

★ 2.6 **Proposed protocol for the Ombudsman**

Resolution 111/02

Senate resolved to adopt the Resolution of Complaints Policy, subject to the addition of the following sentence at the end of the second last paragraph in section 4:

The external organisation or individual shall be determined by the Chancellor in consultation with the Deputy Chancellor.

2.7 **Functions attended by the Chancellor in the last month**

Resolution 112/02

Senate noted the report on functions attended by the Chancellor, known representation at functions by Fellows other than the Chancellor, and Fellows' attendance at graduation ceremonies during the last month.

2.8 **Chancellor's report for the 2001 University Annual Report**

Resolution 113/02

Senate noted the Chancellor's report for the 2001 University Annual Report.

☆ 2.9 **Senate Colloquium, 6 May 2002**

Resolution 114/02

Senate resolved

- (i) that the next Colloquium be held at 5.00pm on Monday 6 May 2002 in the Senate Room,
- (ii) that the topic for the May Colloquium be the Government reform agenda for higher education,
- (iii) that, subject to the possible need for further Colloquia on the Higher Education Review, the July Colloquium be based on student matters, and
- (iv) to authorise the Vice-Chancellor to meet with the two student Fellows and Mr Hoare to determine the content of a survey to provide data for the July Colloquium.

☆ 2.10 **Senate/Sports Liaison Committee**

Resolution 115/02

Senate noted Mr McCarthy's report on the Senate/Sports Liaison Committee.

2.11 Business arising out of the minutes not dealt with elsewhere in the agenda

2.11.1 Campus 2010

Resolution 116/02

Senate noted the report

☆ 3. **Report of the Vice-Chancellor and Principal**

3.1 Update for Senate's information

3.1.1 Association of Korean University Presidents

Resolution 117/02

Senate noted the report.

3.1.2 Launch of the book entitled *What Makes a Champion!*

Resolution 118/02

Senate noted the report.

3.1.3 Meeting between Taiwanese and Australian Vice-Chancellors

Resolution 119/02

Senate noted the report.

3.2 Process for filling Senior Executive appointments

Resolution 120/02

Senate resolved

- (i) to approve the composition of the Selection Committee for the position of Deputy Vice-Chancellor as follows:

Ex Officio:

- Chancellor
- Deputy Chancellor
- Chair of the Academic Board
- Vice-Chancellor

Appointed by Senate:

- Two nominees of Senate (who may or may not be Fellows of Senate) nominated to Senate by the Chancellor after consultation with the Deputy Chancellor and Chair of the Finance Committee
- One additional member of the Academic Board, on the nomination of the Chair of the Board

- (ii) to approve the Selection Committee for a Pro-Vice-Chancellor (College) as follows:

Ex Officio:

- Chancellor
- Vice-Chancellor
- Chair of the Academic Board, or nominee

Appointed by Senate:

- Two nominees of Senate (who may or may not be Fellows of Senate) nominated to Senate by the Chancellor after consultation with the Deputy Chancellor and Chair of the Finance Committee
- Two members (plus one reserve) nominated by the College
- One member, external to the University, on the nomination of the Vice-Chancellor

- (iii) to approve the Selection Committee for Pro-Vice-Chancellors who are not Pro-Vice-Chancellors (College) as follows:

Ex Officio:

- Vice-Chancellor
- Chair of the Academic Board, or nominee
- The Deputy Vice-Chancellor to whom the Pro-Vice-Chancellor reports

Appointed by Senate:

- Two nominees of Senate (who may or may not be Fellows of Senate) nominated to Senate by the Chancellor after consultation with the Deputy Chancellor and Chair of the Finance Committee
- Two members (plus one reserve) nominated by the Academic Board
- One member, external to the University, on the nomination of the Vice-Chancellor

- (iv) that the Registrar would seek expressions of interest for the “nominees of Senate”, with names received being passed on to the Chancellor to assist him in arriving at nominations.

3.3 Trustees of College Lands

Resolution 121/02

Senate appointed the Honourable Justice Kim Santow to act as a trustee of the following College lands:

- Wesley College
- Women's College
- St Paul's College
- St John's College
- St Andrew's College

3.4 Graduate School of Business Foundation

Resolution 122/02

Senate resolved that the Graduate School of Business Foundation be dissolved and its accumulated funds (\$1,269,144 at 31 December 2001) be applied to the development of the city premises of the AGSM.

3.5 Naming of the New Animal Medical Centre

Resolution 123/02

Senate approved the recommendation that the new feline wing to be constructed as part of the upgrade of the Evelyn Williams Building be named "The Valentine Charlton Cat Centre".

3.6 International Affairs

Resolution 124/02

Senate noted the report on the following items:

- 3.6.1 Visiting Delegations and VIPs**
- 3.6.2 Training Courses**
- 3.6.3 Research Collaboration**
- 3.6.4 New International Enrolments**
- 3.6.5 Study Abroad and Exchange**
- 3.6.6 International Collaborations**
- 3.6.7 International Awards/Scholarships**
- 3.6.8 University of Sydney Foundation Program (USFP)**
- 3.6.9 Other**

3.7 Development and External Affairs

Resolution 125/02

Senate noted the report on the following items:

- 3.7.1 Fundraising**
- 3.7.2 Alumni and Sesquicentenary Activities**
- 3.7.3 Inauguration celebrations**

3.8 Establishment of the Cornforth Foundation for Chemistry

Resolution 126/02

Senate approved the establishment of the Cornforth Foundation in the School of Chemistry under the constitution tabled at the meeting.

☆ 7. **Report of the Academic Board, 13 March 2002 (*items for action*)**
 7.1 **Review of the Academic Board and the Academic Forum**

Resolution 127/02

Senate resolved

- (i) to note that the Academic Board endorsed the proposed terms of reference of the Academic Board as amended by Senate at its meeting of 3 March 2002;
- (ii) to approve section (1) of Duties and Responsibilities in the Proposed Terms of Reference of the Academic Board as further amended by Senate (*deletions are struck through, additions are underlined, further modifications indicated by double underline*):
 - (1) That, subject to the governing authority and powers of Senate and to the powers of the Vice-Chancellor, the Academic Board has principal responsibility to:
 - (1) to maintain the highest standards in teaching, scholarship and research and, in that process, to safeguarding the academic freedom of the University;
 - (b) to oversee and monitor the development of all academic activities of the University; and
 - (c) to communicate with the academic community through the faculties, colleges and boards of studies and similar organisational units.
- (iii) to approve the following sections of the proposed Terms of Reference as further amended by Senate (*deletions are struck through, additions are underlined*):

Proposed Terms of Reference of the Academic Board

Duties and Responsibilities

- (3) Subject to the governing authority of the Senate and to the powers of the Vice-Chancellor, the functions of the Academic Board are to:
 - (a) exercise authority by way of delegation to the Academic Board to approve new academic courses and changes to existing courses subject to final endorsement by Senate before any such decisions become operative following advice from the Academic Board limited to any important implications for (i) policy, (ii) resources, (iii) revenue, (iv) academic joint ventures or (v) academic standards, it being intended that Senate would ordinarily give its endorsement promptly, though reserving its capacity for independent decision and to send back a decision for further review by the Academic board where satisfied in either case that there were special circumstances warranting this exceptional course proposals for new academic courses and changes to existing courses, the delegation being subject to (i) the Board's reporting to the Senate on important implications of the proposals and (ii) the final endorsement of proposals by the Senate, it being intended that (i) the Senate would normally endorse the Board's decision, (ii) would ordinarily give its endorsement promptly, (iii) would refer decisions back to the Board only in exceptional circumstances, and (iv) would exercise its capacity for independent decision again only in exceptional circumstances.

- (b) determine ~~matters~~ policies concerning the programs of study or examination in any faculty, college or board of studies and, within such policies, determine requirements to be satisfied by candidates for award of degree, diploma or certificate.
- (iv) to endorse the proposed election procedure for membership of the Academic Board to provide for faculties to define the electoral college, within Guidelines set by the Board, for approval by the Board, in the following form as further amended by Senate (*additions are underlined*):

Each faculty be required to define for itself, from time to time, its electoral college, within guidelines set by the Board and approved by Senate, for approval by the Board.
- (v) to note that the relevant amendments to the University of Sydney By-law 1999 and the University of Sydney (Amendment Act) Rule 1999 and the proposed new Academic Governance Rules relating to the Academic Board would be referred to the next meeting of Senate for approval.

★ 4. **Report of the Finance Committee, 25 February 2002 (*items for action*)**

4.1 **Dissolution of the Foundation for Paediatric Surgery**

Resolution 128/02

Senate resolved that the Foundation for Paediatric Surgery be dissolved and its assets (\$2,203) be transferred to a University of Sydney research account within the Children's Hospital at Westmead School used for research in paediatric surgery.

★ 5. **Report of the Finance Committee, 25 March 2002 (*items for action*)**

5.1 **Audit Committee**

Resolution 129/02

Senate approved

- (i) the amendment of section 2 of the Terms of Reference of the Audit Committee as follows (deletions are struck through, additions are underlined):
 - 2. to review the University's Annual Financial Report prior to its initial release to the Auditor-General and prior to the Auditor-General's formal sign off and provide the ~~Finance Committee~~ Senate with an opinion on the appropriateness of the Report.
- (ii) the amendment of the following category of membership of the Audit Committee as indicated (deletions are struck through, additions are underlined):

Not less than one, or more than ~~two~~ three Fellows (excluding Fellows who are currently members of University Staff).

5.2 **2001 Annual Report**

Resolution 130/02

Senate resolved that the 2001 and 2002 Budgets, as formatted in the Statement provided, be approved for inclusion in the Annual Report.

5.3 Sydney University Village

Resolution 131/02

Senate endorsed the disclosure of the University's lease obligations with respect to Sydney University Village as a note to the Annual Financial Report.

☆ 6. Report of the Audit Committee

6.1 Statement by the Chair of the Audit Committee in respect of the University's draft 2001 Annual Financial Report

Resolution 132/02

Noting receipt of a satisfactory Client Service Report from the NSW Audit Office, Senate resolved that the 2001 Annual Financial Report be forwarded to the University's appointed officers for sign off.

6.2 Unconfirmed minutes of the meeting held on 22 March 2002

Resolution 133/02

Senate noted the minutes of the Audit Committee meeting held on 22 March 2002.

☆ 7. Report of the Academic Board, 13 March 2002 continued (*items for action*)

7.2 Amendment of the Resolutions of the Senate

7.2.1 Faculty constitutions

7.2.1.1 Faculty of Architecture

Resolution 134/02

Senate approved the amendment of the Resolutions of the Senate relating to the constitution of the Faculty of Architecture, with immediate effect, to incorporate changes that arose from restructuring within the Faculty (from 1 January 2002 the former departments of the Faculty were replaced by a single School), as set out in the shaded box in the report.

7.2.2 New or amended courses

7.2.2.1 Faculty of Economics and Business: Master of Business, Graduate Diploma in Business and Graduate Certificate in Business

Resolution 135/02

Senate:

- (1) amended the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Faculty of Economics and Business with effect from 1 January 2003; and
- (3) adopted the new Resolutions of the Senate relating to the Master of Business, Graduate Diploma in Business and Graduate Certificate in Business, with effect from 1 January 2003, as set out in the shaded box in the report.

7.2.2.2 Faculty of Economics and Business and Faculty of Law: Master of International Business and Law

Resolution 136/02

Senate approved:

- (1) the proposal from the Faculty of Law and Faculty of Economics and Business for the introduction in 2002 of the new course, Master of International Business and Law;

- (2) the amendment of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Economics and Business, with effect from 1 July 2002;
- (3) the amendment of the Resolutions of the Senate relating to the Degrees and Graduate Diplomas in the Faculty of Law, with effect from 1 July 2002;
- (4) the adoption of the Resolutions of the Senate relating to the Master of International Business and Law, with effect from 1 July 2002; and
- (5) the amendment of the Resolutions of the Senate relating to the Master's Degrees and Graduate Diplomas in the Faculty of Law, with effect from 1 July 2002,
as set out in the shaded box in the report.

7.2.2.3 Faculty of Science: Master of Applied Science, Graduate Diploma in Applied Science and Graduate Certificate in Applied Science

Resolution 137/02

Senate:

- (1) noted that the Academic Board approved the proposal from the Faculty of Science for the introduction in 2002 of the new subject areas, 'Bioinformatics' and 'Microscopy and Microanalysis', for the Master of Applied Science, Graduate Diploma in Applied Science and Graduate Certificate in Applied Science; and
- (2) noted that the Academic Board approved the proposal from the Faculty of Science for the introduction in 2002 of the new subject area, Psychology of Coaching, for the Graduate Diploma in Applied Science; and
- (3) approved:
 - (a) the amendment of the Resolutions of the Senate relating to Degrees, Graduate Diplomas and Graduate Certificates in the Faculty of Science, with effect from 1 July 2002; and
 - (b) recommend that Senate approve the amendment of the Resolutions of the Senate relating to the Master of Applied Science, Graduate Diploma in Applied Science and Graduate Certificate in Applied Science with effect from 1 July 2002,
as set out in the shaded box in the report.

7.3 Senate/Sports Liaison Committee

Resolution 138/02

Senate agreed to consider incorporating into the terms of reference of the Committee provision for the Committee to monitor academic opportunities and progress, particularly for students undertaking study on sporting scholarships.

8. General items (*items for action*)

8.1 Academic dress

8.1.1 Faculty of Health Sciences

Resolution 139/02

Senate approved the academic dress for the degree of Master of Health Information Management, and approved Resolutions of the Senate relating to academic dress as set out in the shaded box in the report.

8.1.2 Delegation of authority

Resolution 140/02

Senate resolved that determination of academic dress be delegated to the Registrar.

8.2 Advisory Committee for the Centre for Continuing Education

Resolution 141/02

Senate appointed the members of the Advisory Committee for the Centre for Continuing Education as listed in the report for a one-year term of office.

8.3 Chairs, Student Proctorial Boards

Resolution 142/02

Senate appointed the Hon John Brownie QC and re-appointed The Hon Matthew John Robert Clarke QC and Mr Stephen Herrick as Chairs of Student Proctorial Boards for a one year term of office from 8 April 2002.

8.4 Melanoma Foundation

Resolution 143/02

Senate approved the appointment and election of Governors, Honorary Governors and Life Governors to membership of the Council of the Foundations for the period to the next annual general meeting, and the election of the President, Deputy President, Honorary Treasurer and Academic Director, as set out in the report.

8.5 Near Eastern Archaeology Foundation

Resolution 144/02

Senate approved the conferral of Honorary Life Membership in the Foundation to Lady Winifred G Stephen.

8.6 Bequests, donations, non-government grants and gifts-in-kind, February 2002

Resolution 145/02

Senate accepted with gratitude the various bequests, donations, non-government grants and gifts-in-kind received in February 2002.

NB There is no item 9.

☆ 10. Question time

10.1 Recruitment of International Students

Resolution 146/02

Senate noted the question and response.

10.2 Salary supplementation

Resolution 147/02

Senate noted the question and response.

10.3 Herald article on students with disabilities

Resolution 148/02

Senate noted the question and response.

☆ 11. **Report of the Finance Committee, 25 February 2002 (*items for noting*)**

Resolution 149/02

Senate noted the report on the following items:

- 11.1 Confidential items
- 11.2 Leave of absence
- 11.3 Unconfirmed minutes of the meeting held on 17 January 2002
- 11.4 Business Arising out of the Minutes
- 11.5 University of Sydney Act – Report on the impact of legislation amending financial and other powers/Development of guidelines on commercial activities
- 11.6 Capital Development Program – Monthly Works Report for the period ending 31 January 2002
- 11.7 Preparation of 2001 Annual Financial Report – Progress report #3
- 11.8 Quarterly Report for the period ending 31 December 2001
- 11.9 Monthly Financial Management Report for January 2002
- 11.10 Annual Reports of Foundations/Centres/Student Associations
 - 11.10.1 SRC Financial Report – Year ended 30 November 2000
 - 11.10.2 SRC Bursary and Assistant Fund Financial Report – Year ended 30 November 2000
 - 11.10.3 SRC Annual Report
 - 11.10.4 Standing Committee of Convocation – President’s Annual Report 2000
- 11.12 Challis House Divestment – Completion
- 11.13 Audit Committee Draft Minutes of Meeting held on 7 February 2002
- 11.14 Election of members to the Investment Committee
- 11.15 Appointment of a member of Finance Committee to the Tender Board
- 11.16 Future operation of the Finance Committee
- 11.17 Next Meeting

☆ 12. **Report of the Finance Committee, 25 March 2002 (*items for noting*)**

Resolution 150/02

Senate noted the report on the following items:

- 12.1 Confidential items
- 12.2 Leave of Absence
- 12.3 Minutes of the Previous Meeting held on 25 February 2002
- 12.4 Business Arising out of the Minutes
 - 12.4.1 Higher Self-Insured Retention of \$2M for property Insurance Program
 - 12.4.2 Delegations of Authority
 - 12.4.3 Annual Reports of Foundations/Centres/Student Associations – Status of submission of Annual Reports
 - 12.4.4 Refurbishment – Building Interior- Law School Building, Phillip Street
 - 12.4.5 Campus 2010 – Progress Report
 - 12.4.6 Preparations of 2001 Annual Financial Report – Progress Report #4
 - 12.4.7 College/Administration Portfolios Presentations to Finance Committee
 - 12.4.8 University of Sydney Act – Guidelines Concerning Commercial Activities
- 12.5 Development and External Affairs Portfolio Report
- 12.6 Monthly Financial Management Report for February 2002
- 12.7 Capital Development Program – Monthly Works Report for the period ending 28 February 2002
- 12.8 Annual Reports of Foundations/Centres/Student Associations
 - 12.8.1 Save Sight Institute – Annual Report for Year Ended 31 December 2000
 - 12.8.2 Asia-Pacific Capital Markets Foundation – Annual Report for Year Ended 31 December 2001

- 12.8.3 Celtic Studies Foundation – Annual Report for Year Ended 2000
- 12.8.4 Sydney Law School Foundation – Annual Report 2000

12.9 Next Meeting

13. Report of the Academic Board, 13 March 2002 (*items for noting*)

Resolution 151/02

Senate noted the report on the following items:

- 13.1 Report of the Chair
 - 13.1.1 Strategies for the Academic Board to Review its Performance
 - 13.1.2 Report of the Academic Forum
 - 13.1.3 Semester and vacation dates
 - 13.1.4 Membership of the Academic Board

14. Report of the Senate/SUPRA Liaison Committee, 19 March 2002 (*items for noting*)

Resolution 152/02

Senate noted the report on the following items:

- 14.1 International students
- 14.2 Travel concessions for international students
- ☆ 14.3 Department of Immigration and Multicultural and Indigenous Affairs (DIMIA) and student visas
- 14.4 Overseas student recruitment agents
- 14.5 Policies regarding breach of visa conditions
- 14.6 Postgraduate Research Support Scheme audit
- 14.7 Workforce data
- 14.8 Venue charges
- 14.9 Use of Postgraduate emails
- 14.10 Next meeting
- 14.11 Any other business
 - 14.11.1 Security

15. General items (*items for noting*)

15.1 Graduation Ceremonies (April/May 2002)

Resolution 153/02

Senate noted the graduation ceremonies for March 2002.

15.2 Adviser on payments made by Student Societies - 2001 Annual Report

Resolution 154/02

Senate noted the 2001 Annual Report of the Adviser on payments made by Student Societies.

15.3 Discipline of Students - 2001 Annual Report

Resolution 155/02

Senate noted the 2001 Annual Report on Discipline of Students.

15.4 Student Appeals Committee (Exclusions and Readmissions) - 2001 Annual Report

Resolution 156/02

Senate noted the 2001 Annual Report on the Student Appeals Committee (Exclusions and Readmissions).

15.5 Citations for recipients of Honorary Awards in 2001

Resolution 157/02

Senate noted citations for recipients of honorary awards in 2001.

15.6 Citations for recipients of Awards for Outstanding Teaching in 2000, awarded in 2001

Resolution 158/02

Senate noted citations for recipients of awards for outstanding teaching in 2000, awarded in 2001.

★ **16. Any other business**

★ **17. Confidential items**