



The University of Sydney

Senate minutes summary, 20 February 2004

At its meeting on 20 February 2004 at 4.00 pm in the La Perouse II room at the Novotel Brighton Beach:

★ 1. **Addition or deletion of confidential items**

2. **Senate and general business**

2.1 **Order of business**

★ 2.2 **Starring**

Resolution 2/04

Senate resolved as recommended with respect to all unstarred items.

2.3 **Leave of absence**

2.4 **Minutes of the previous Senate meeting, 1 December 2003**

★ 2.4.1 **Proposed amendments to the minutes of the previous Senate meeting, 1 December 2003**

2.4.2 **Minutes of the previous Senate meeting, 1 December 2003**

Resolution 3/04

Senate confirmed the minutes of the Senate meeting held on 1 December 2003 as a true and correct record.

2.5 **Business arising out of the minutes not dealt with elsewhere in the agenda**

★ 2.6 **Fellow appointed by the Minister for Education and Training**

Resolution 4/04

Senate

- (i) noted the report that Mr Alan Cameron AM had been appointed by the Minister for Education and Training, on the nomination of Senate, on 20 February 2004 for a term of office expiring on 31 December 2005, to replace Mrs Renata Kaldor who had resigned on 31 December 2003; and
- (ii) welcomed Mr Cameron to his first meeting of Senate.

2.7 **Chairs of Senate Committees**

2.7.1 **Chair, Finance Committee**

(1) **Extension of current term**

Resolution 5/04

Subject to Mr D Hoare being willing so to serve and acknowledging his invaluable contribution in that capacity, Senate resolved to extend Mr Hoare's present term as Chair of the Finance Committee to the date of the April meeting of Senate, i.e. 5 April 2004, with a view to that Senate meeting confirming his appointment for the balance of the one year term (to conclude at the Senate meeting in February 2005), in anticipation of there again being no other nominations for that position.

(2) **Notice of election**

Resolution 6/04

Senate noted the report that nominations for the position of Chair of the Finance Committee must be submitted by 5.00pm on Wednesday 17 March 2004.

2.7.2 Chair, Student Appeals Committee (Exclusions and Readmissions)

Resolution 7/04

Senate appointed Professor Judyth Sachs to chair meetings of Senate's Student Appeals Committee (Exclusions and Readmissions), for a two year term of office concluding at the Senate meeting in February 2006.

★ **2.8 Membership of Senate Committees**

2.8.1 Those declared elected

Resolution 8/04

Senate noted that the Registrar had declared elected the following persons nominated to membership of Senate Committees, and that as Emeritus Professor A Sefton was elected Deputy Chancellor (item 5 refers) and therefore an *ex-officio* member of each Senate committee, her nomination was subsequently removed from the Advisory Committee for the Selection of Candidates for Honorary Awards, the Chair Appointments Committee and the Senate/SRC Liaison Committee:

Advisory Committee for the Selection of Candidates for Honorary Awards

Not more than six other Fellows, elected by Senate, for a two year term of office to conclude at the Senate meeting in February 2006:

Dr Suzanne P Jamieson
Mr Bohdan Bilinsky
Dr Robin B Fitzsimons
Professor Margaret Harris
Mr John A McCarthy

Chair Appointments Committee

Five other Fellows, elected by Senate, for a two year term of office to conclude at the Senate meeting in February 2006:

Mr Bohdan Bilinsky
Dr Robin B Fitzsimons
Professor Margaret Harris

Senate/Sports Liaison Committee

Not less than three Fellows of Senate, elected by Senate, one of whom is the Convenor, for a two year term of office to conclude at the Senate meeting in February 2006:

Mr Bohdan Bilinsky
Mr R Bruce Corlett
Associate Professor Anthony J Masters
Mr John A McCarthy
Mr Adam Spencer

Senate/SRC Liaison Committee

Three other Fellows, elected by Senate, for a two year term of office to conclude at the Senate meeting in February 2006:

Dr Suzanne Jamieson
Mr Adam Spencer

Student Academic Appeals Committee

Two Fellows of Senate who are not members of the academic staff, elected by Senate, for a two year term of office to conclude at the Senate meeting in February 2006:

Mr Adam Spencer

Student Appeals Committee (Exclusions and Readmissions)

Up to four other Fellows, elected by Senate, for a two year term of office to conclude at the Senate meeting in February 2006:

Professor Margaret Harris

Dr Suzanne P Jamieson

Mr Adam Spencer

Ms Kim Wilson

2.8.2 Elections

(1) Finance Committee

Resolution 9/04

Senate elected the following five other Fellows to membership of the Finance Committee, the term of office to conclude at the Senate meeting in February 2005:

Professor Leslie D Field

Dr Suzanne P Jamieson

Mr Matthew D Hall

Associate Professor Anthony J Masters

Mr Adam Spencer

(2) Senate/SUPRA Liaison Committee

Resolution 10/04

Senate elected the following Fellows to membership of the Senate/SUPRA Liaison Committee in the category three other Fellows for a two year term of office to conclude at the Senate meeting in February 2006:

Associate Professor Anthony J Masters

Mr Adam Spencer

2.8.3 Vacancies on Senate Committees

Resolution 11/04

Senate noted that nominations to fill vacancies on the following Senate Committees should be submitted no later than 5.00pm on Monday 29 March 2004:

Advisory Committee for the Selection of Candidates for Honorary Awards (*1 vacancy*)

Chair Appointments Committee (*2 vacancies*)

Senate/SRC Liaison Committee (*1 vacancy*)

Senate/SUPRA Liaison Committee (*1 vacancy*)

Student Academic Appeals Committee (*1 vacancy*)

2.8.4 Remuneration Committee

Resolution 12/04

Senate appointed Mr Ian Johnson to membership of the Remuneration Committee for a two year term concluding at the Senate meeting in February 2006.

★ **2.9 Senate: Recommended changes for a more streamlined and accessible Senate agenda allowing time to concentrate on the major priority issues**

Resolution 13/04

Senate resolved:

- (i) to adopt the following revised Senate agenda structure:
 - *Part I: Priority items (non-confidential)*
 - *Part II: Standard items (non-confidential)*
 - *Part III: Confidential items (priority/standard items)*
- (ii) to have fewer agenda papers, including the following:
 - deleting the section Background and Optional Reading
 - in some cases, attachments not being provided in the agenda but made available in some other way – e.g. copies made available in the Senate Fellows' Room
- (iii) to approve in principle to delegate some matters currently approved by Senate, with a list of recommended delegations to come to the next meeting.
- (iv) to have workable timelines, including:
 - clear and workable deadlines for all contributors of Senate items
 - restricted use of supplementary agenda - for late-breaking, significant urgent items only
 - flexibility re the timing of committee reports to Senate
- (v) to reduce the number of ordinary meetings to eight annually, with the option of increasing the number ad hoc where urgency or workload justified this, and to consider holding separate Colloquia when considered useful.

★ **2.10 Possible adjournment of the February Senate meeting**

2.11 Cancellation of March Senate meeting

Resolution 14/04

Senate resolved that the Senate meeting scheduled for 1 March 2004, which fell seven working days after the February meeting, be cancelled.

★ **2.12 Notices of motion**

2.12.1 Ancillary fees and charges

Resolution 15/04

Senate affirmed that the University would, consistent with the requirements of DEST policy relating to ancillary fees and charges which may be applied to HECS-liable students, impose such fees in relation to goods and services which were an essential component of a course only where alternative forms of those materials were available at no additional charge to the student. Further, the University would set such fees on a cost recovery basis and ensure that students were notified of the fees and charges for which they may be liable in a timely manner.

2.12.2 Senate International Committee

Dr R Fitzsimons had given notice that she intended to move that Senate resolve in the following terms:

That a Senate International Committee be established, to work in a comparable manner to the Senate Finance Committee, but with less frequent meetings. It is anticipated that such a Senate Committee might appropriately and in the first instance meet approximately quarterly. The Committee will be composed of

- (a) relevant Senate members (appropriate numbers to be determined, but involvement of the Vice-Chancellor and Chair of the Academic Board would clearly be appropriate).
- (b) the relevant Deputy Vice-Chancellor, the Director of the University's International office, the Development Officer and/or such other several members of the academic/administrative staff as the Vice-Chancellor may from time to time recommend.
- (c) the Chair of the Standing Committee of Convocation or his/her nominee.
- (d) an undergraduate and a postgraduate who are enrolled as 'international students'. Senate may request advice from the SRC and SUPRA respectively or other relevant university organizations in filling these positions.
- (e) up to three or four other coopted members with particular international expertise which might benefit the University. For instance, former Ambassadors of senior international journalists who are graduates of the University or who otherwise wish to assist the university might appropriately be coopted (and might in turn provide very useful networks of advice). In composing the committee, consideration should be given to ensuring that there is some expert knowledge from Europe, Asia and North America.

The purposes of the Committee will be

- (1) to review in a timely fashion the University's international strategies and sub-strategies in the light of the University's overall strategic plans and its wish to position itself as a leading regional and international university of top academic standing.
- (2) to identify and address any impediments to this strategy as they arise.
- (3) to bring together University people with different international interests and expertises in order to maximize their impact and networking potentials, and generally to 'brainstorm' and 'cross-fertilize'.
- (4) to review strategies to ensure that there is an appropriate continental 'spread' of invested effort.
- (5) to note the university's advance international programmes so that any cross-fertilizing ideas to maximize their potential can be considered.
- (6) to receive reports on international agreements and international benchmarking parameters and from such officers and sub-committees as Senate and the Vice-Chancellor may from time to time deem appropriate.
- (7) to report to Senate, with particular reference to opportunities, benchmarking and risk strategy.

2.13 Amendment of the Resolutions of the Senate: Membership of some Senate Committees

Resolution 16/04

Senate amended the Resolutions of the Senate relating to the constitutions of the Senate/SUPRA Liaison Committee, Student Academic Appeals Committee and

Student Appeals Committee (Exclusions and Readmissions) as set out below (*additions underlined, deletions struck through*):

Senate/SUPRA Liaison Committee:

~~A Deputy Chair of the Academic Board (by convention, the Chair of the Graduate Studies Committee)~~ The Chair of the Academic Board's Graduate Studies Committee

Student Academic Appeals Committee:

~~A Deputy Chair of the Academic Board on the nomination of the Chair~~ The Deputy Chair of the Academic Board (or nominee of the Chair of the Academic Board)

Student Appeals Committee (Exclusions and Readmissions):

~~The Deputy Chairs of the Academic Board~~ Four nominees of the Chair of the Academic Board

★ 2.14 Amendment of Resolutions of the Senate: Election of Senate Committees

Resolution 17/04

Senate amended the Resolutions of the Senate relating to Nominations for election to Senate committees as set out below (*additions underlined, deletions struck through*):

Nominations for election to committees

4. (1) Nominations for election to committees shall be received by the Registrar not later than 5.00 pm on the fifth normal working day prior to the day upon which the meeting of the Senate is to be held at which the ballot for the election is to be conducted.
 - (2) Each nomination shall be signed by ~~two Fellows~~ one Fellow and shall be accompanied by a written statement signed by the person nominated signifying consent to the nomination. Alternatively, a Fellow may self-nominate, provided he/she is eligible to do so.
 - (3) There shall be a separate nomination paper for each candidate. Where there is one position to be filled on a Senate committee, no Fellow shall sign more than one nomination paper. Where there is more than one position to be filled on a Senate committee, the maximum number of nomination forms a Fellow may sign equals the number of positions to be filled.
 - (4) Where there is one position to be filled on a Senate committee, if a Fellow signs more than one nomination paper, the signature shall be counted upon the first nomination paper received by the Registrar and not on any other nomination paper.
5. At the close of nominations—
- (a) should the number of nominations equal the number of vacancies, the Registrar shall declare elected the person or persons nominated;
 - (b) should the number of nominations be less than the number of vacancies, the Registrar shall declare elected the person or persons nominated ~~and hold over the remaining vacancies until the following meeting, with nominations for the remaining vacancies to be provided in accordance with section 4~~ with the remaining vacancies filled by existing members on the basis of seniority on the Committee, subject to the member's agreement, and, if there is equal seniority, on the basis of a name drawn by lot;
 - (c) should the number of nominations exceed the number of vacancies, a ballot shall be conducted as provided in these resolutions.

2.15 Induction for new Fellows

Resolution 18/04

Senate noted the report

2.16 Senate Representation, December 2003 – January 2004

Resolution 19/04

Senate noted the report.

☆ **2.17 Report on the English for Refugees Program**

Resolution 20/04

Senate resolved that the Vice-Chancellor consider an additional \$12,000 for operating expenses for the program to provide English language support to refugees living in Sydney.

2.18 Bequests, donations, non-government grants and gifts-in-kind, November and December 2003

Resolution 21/04

Senate accepted with gratitude the various bequests, donations, non-government grants and gifts-in-kind received in November and December 2003.

2.19 Report of the Warren Centre for Advanced Engineering

Resolution 22/04

Senate approved appointments to the Warren Centre for Advanced Engineering as set out in the report presented.

☆ **2.20 Professor John Young**

Resolution 23/04

Senate noted with sorrow the death of Professor John Young, and expressed appreciation for his remarkable achievements.

☆ **3. Report of the Vice-Chancellor and Principal**

3.1 Update for Senate's information

3.1.1 Overseas visits

Resolution 24/04

Senate noted the advice that the Vice-Chancellor would report on his recent overseas visits to the next meeting.

3.1.2 Dr Helen Irving

Resolution 25/04

Senate noted the report that Dr Helen Irving, a senior lecturer in the Faculty of Law, had been appointed a Visiting Professor at Harvard University.

3.2 Appointment of Approved Persons and Prescribed Officers

Resolution 26/04

Senate approved the additions and deletions to the list of Approved Persons and Prescribed Officers (as appropriate) as set out below:

Additions:

Professor	A	Brewer	Assistant Pro-Vice-Chancellor
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Associate Professor	P	McCallum	Acting Principal & Dean, Sydney Conservatorium of Music
Ms	N	Dolan	General Counsel
Mr	D	Wilson	Vice-Principal, University Relations
Mr	E	Binney	Chief Information Officer

Deletions:

Professor	K J	Eltis	Senior Deputy Vice-Chancellor
Professor	G	Sherington	Acting Deputy Vice-Chancellor
Professor	S	Pretty	Principal & Dean, Sydney Conservatorium of Music
Mr	G F	Findlay	Executive Director (Planning & Resources)
Mr	R	Estabillo	Security Services Officer, Cumberland Campus

3.3 Centre for Continuing Education Advisory Committee

Resolution 27/04

Senate resolved

- (i) that the previous Resolutions of the Senate regarding the Centre for Continuing Education be repealed,
- (ii) that a reconstituted Advisory Committee report to the Vice-Chancellor through the Deputy Vice-Chancellor (Academic), and
- (iii) that the reconstituted Advisory Committee comprise the following:

Deputy Vice-Chancellor (Academic) *Chair*

One academic staff member from each College, nominated by the College

Pro-Vice-Chancellor

Pro-Vice-Chancellor (Teaching and Learning)

Director, Communications and Community Affairs

Director, Centre for Continuing Education

Director, Museums

Assistant Pro-Vice-Chancellor

Director, Sydney Summer School

One CCE staff member, nominated by the staff

One CCE lecturer, nominated by the DVC (Academic)

3.4 Enterprise Bargaining Developments

Resolution 28/04

Senate noted the Vice-Chancellor's update on enterprise bargaining.

3.5 Delegations of Authority

Resolution 29/04

Senate noted the report on Delegations of Authority.

3.6 Australian Universities Quality Assurance (AUQA) Review

Resolution 30/04

Senate noted the report on the Australian Universities Quality Assurance Review.

★ 3.7 **International Review and Framework**

Resolution 31/04

Senate noted the Vice-Chancellor's report.

3.8 **Accreditation of Architecture Program**

Resolution 32/04

Senate noted the report on accreditation of the Architecture program.

3.9 **Establishment of the Centre for Innovation in Professional Health Education**

Resolution 33/04

Senate noted the report on the establishment of the Centre for Innovation in Professional Health Education.

3.10 **Parking Levy**

Resolution 34/04

Senate noted the report on the parking levy.

3.11 **World University Debating Championships 2004**

Resolution 35/04

Senate noted the report on the World University Debating Championships 2004, and acclaimed the achievement of our debaters.

3.12 **ARC Special Research Initiatives**

Resolution 36/04

Senate noted the report on the ARC Special Research Initiatives.

3.13 **Staff Honours**

Resolution 37/04

Senate noted the report and resolved to congratulate Professor Albert Zomaya on his election as an Institute of Electrical and Electronic Engineers Fellow.

3.14 **Media Reports**

Resolution 38/04

Senate noted the media reports.

3.15 **University Relations**

Resolution 39/04

Senate noted the report on University Relations.

★ 4. **Report of the Academic Board, 10 December 2003 (*items for action*)**

4.1 **Amendment of the Resolutions of the Senate**

4.1.1 **Faculty constitutions**

4.1.1.1 **Faculty of Medicine**

Resolution 40/04

Senate amended the Resolutions of the Senate relating to the Constitution of the Faculty of Medicine, with immediate effect, as set out in the shaded box in the report presented.

4.1.2 New or amended courses

4.1.2.1 Faculty of Architecture

(1) Bachelor of Design in Architecture

Resolution 41/04

Senate:

- (i) approved the renaming of the “Bachelor of Design” to the “Bachelor of Design in Architecture”,
 - (ii) amended the Resolutions of the Senate relating to Degrees, Diplomas and Certificates in the Faculty of Architecture, and
 - (iii) amended the Resolutions of the Senate relating to the Bachelor of Design,
- with effect from 1 January 2004, as set out in the shaded box in the report presented.

(2) Postgraduate coursework courses

Resolution 42/04

Senate approved:

- (i) the rescission of the Resolutions of the Senate and the Resolutions of the Faculty relating to Postgraduate Coursework Study: Master’s Degrees, Graduate Diplomas and Graduate Certificates, in the Faculty of Architecture, and
 - (ii) the adoption of the new Resolutions of the Senate relating to the Master’s degrees, graduate diplomas and graduate certificates in the Faculty of Architecture, made pursuant to the University of Sydney (Coursework) Rule 2000,
- with effect from 1 January 2004, as set out in the shaded box in the report presented.

4.1.2.2 Faculty of Arts

(1) Graduate Certificate in HSC English Studies

Resolution 43/04

Senate approved:

- (i) the proposal from the Faculty of Arts for the introduction of the new course, the Graduate Certificate in HSC English Studies,
 - (ii) the amendment of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Arts, and
 - (iii) the adoption of the Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000,
- with effect from 1 January 2004, as set out in the shaded box in the report presented.

(2) Master of Arts (Research)

Resolution 44/04

Senate approved:

- (i) the proposal from the Faculty of Arts for the introduction of the new course, the Master of Arts (Research) and the restructured course, the Master of Arts,

- (ii) the amendment of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Arts,
- (iii) the rescission of the Resolutions of the Senate relating to the Master of Arts,
- (iv) the adoption of the new Resolutions of the Senate relating to the Master of Arts (Research), and
- (v) the adoption of the new Resolutions of the Senate relating to the Master of Arts, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from 1 January 2004, as set out in the shaded box in the report presented.

(3) Master of Philosophy; Master of Letters; Master of Arts; Graduate Diploma in Arts

Resolution 45/04

Senate amended the Resolutions of the Senate relating to the Master of Philosophy; Master of Letters; and Graduate Diploma in Arts, with effect from 1 January 2004, as set out in the shaded box in the report presented.

(4) Master of Liberal Studies; Graduate Diploma in Liberal Studies; and Graduate Certificate in Liberal Studies

Resolution 46/04

Senate approved:

- (i) the proposal from the Faculty of Arts for the introduction of the new courses, the Master of Liberal Studies, Graduate Diploma in Liberal Studies, and Graduate Certificate in Liberal Studies,
- (ii) the amendment of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Arts, and
- (iii) the adoption of the Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from 1 January 2004, as set out in the shaded box in the report presented.

4.1.2.3 Faculty of Engineering: Bachelor of Engineering

Resolution 47/04

Senate:

- (i) noted that the Academic Board approved the proposal from the Faculty of Engineering to delete the Management stream from the Bachelor of Engineering course, and
- (ii) approved the amendment of the Resolutions of Senate relating to the Bachelor of Engineering course, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from 1 January 2005, as set out in the shaded box in the report presented.

4.1.2.4 Faculty of Law: Master of Business Law

Resolution 48/04

Senate approved:

- (i) the proposal from the Faculty of Law for the introduction of the new course, the Master of Business Law,
- (ii) the amendment of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Law, and
- (iii) the amendment of the Resolutions of the Senate relating to Master's Degrees and Graduate Diplomas in the Faculty of Law,

with effect from 1 January 2004, as set out in the shaded box in the report presented.

4.1.2.5 Faculty of Medicine

- (1) **Master of Medicine (Ophthalmic Science); Graduate Diploma in Medicine (Ophthalmic Science); Master of Science in Medicine (Ophthalmic Science); and Graduate Diploma in Science in Medicine (Ophthalmic Science)**

Resolution 49/04

Senate:

- (i) noted that the Academic Board approved the proposal from the Faculty of Medicine for the introduction of the new specialisation in Ophthalmic Science in the Master of Medicine; Master of Science in Medicine; Graduate Diploma in Medicine; and Graduate Diploma of Science in Medicine; and
- (ii) approved the amendment of the Resolutions of the Senate relating to the Master of Medicine; Master of Science in Medicine; Graduate Diploma in Medicine; and Graduate Diploma of Science in Medicine, to provide for the new specialisation,

with effect from 1 January 2004, as set out in the shaded box in the report presented.

- (2) **Faculty of Medicine: Master of Surgery; and Graduate Diploma in Surgery**

Resolution 50/04

Senate approved:

- (i) the proposal from the Faculty of Medicine for the introduction of the new courses, the Master of Surgery and Graduate Diploma in Surgery,
- (ii) the amendment of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Medicine;
- (iii) the amendment of the Resolutions of the Senate relating to the Master of Surgery, and
- (iv) the adoption of the Resolutions of the Senate relating to the Graduate Diploma in Surgery,

with effect from 1 January 2004, as set out in the shaded box in the report presented.

4.1.2.6 Faculty of Science: Master of Medical Physics; and Graduate Diploma in Medical Physics

Resolution 51/04

Senate approved:

- (i) the proposal from the Faculty of Science for the introduction of the new courses, the Master of Medical Physics and Graduate Diploma in Medical Physics,
 - (ii) the amendment of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Science, and
 - (iii) the adoption of the Resolutions of the Senate relating to the Master of Medical Physics and Graduate Diploma in Medical Physics,
- with effect from 1 January 2004, as set out in the shaded box in the report presented.

► 5. Election of Deputy Chancellor

This item was considered in confidential session.

Resolution 52/04

Senate elected Emeritus Professor Ann Sefton as Deputy Chancellor for a two year term of office to conclude at the Senate meeting in February 2006.

6. Report of the Academic Board, 10 December 2003 (*items for noting*)

Resolution 53/04

Senate noted the Chair of the Academic Board's report on the following items:

6.1 Report of the Chair

- 6.1.1 General report**
- 6.1.2 New and amended courses**
- 6.1.3 Standardisation of Credit Points for Undergraduate Units of Study**
- 6.1.4 Postgraduate English Language Requirements**
- 6.1.5 Academic Promotions**
- 6.1.6 Early submission of Doctor of Philosophy (PhD) thesis**
- 6.1.7 University Teaching and Learning Plan 2004-2006**
- 6.1.8 Academic Board Resolutions: *Academic Honesty in Coursework***
- 6.1.9 Academic Board Faculty Review Visits: Phase Two**
- 6.1.10 Quality Assurance and Continuous Improvement Policy**
- 6.1.11 Academic Board nominees on selection committees**
- 6.1.12 Promotion of Academic Staff from Level C to Level D**
- 6.1.13 Promotion of Academic Staff from Level D to Level E**
- 6.1.14 Membership of Central Promotions Committees: 2004**
- 6.1.15 Elections to the Academic Board**

7. Reports of the Audit and Risk Management Committee (*items for noting*)

7.1 Report of the Audit and Risk Management Committee, 16 December 2003 (*items for noting*)

Resolution 54/04

Senate noted the report on the following items:

- 7.1 Matters Arising from the Minutes**
 - 7.1.1 Insurance**
 - 7.1.2 Foundations**
 - 7.1.3 Auditor-General's Management Letter 2002**
- 7.2 Governance Risk Management and Compliance Project**
- 7.3 Internal Audit & Review – 2004 Draft Plan**

7.4 Internal Audit & Review – Status Report

**7.2 Draft Report of the Audit and Risk Management Committee, 4 February 2004
(items for noting)**

Resolution 55/04

Senate noted the report on the following item:

7.2.1 Draft 2003 Accounts

8. Report of the Senate/Sports Liaison Committee, 11 February 2004 (items for noting)

Resolution 56/04

Senate noted the report on the following items:

8.1 Apologies

8.2 Senate/Sports Liaison Committee Membership

8.3 Report of the previous Senate/Sports Liaison Committee meeting held on 24 November 2003

8.4 Senate report, 1 December 2003

8.5 Business Arising

8.5.1 SU Sport project update

8.6 Any other business

8.6.1 Professor John Young

8.6.2 Trinity College, Ireland

8.6.3 Scholarships

8.6.4 Report on amalgamation

8.6.5 Terms of Reference and SU Sport mission statement

8.7 Next meeting

9. General items (for noting)

9.1 Graduation ceremonies (March 2004)

Resolution 57/04

Senate noted the report on the graduation ceremonies scheduled for March 2004.

☆ 10. Any other business

10.1 Mentor for new Fellows

10.2 Student Academic Appeals Committee

10.3 Mrs Val Pratt

☆ 11. Confidential items

12. Background and optional reading

12.1 Audit and Risk Management Committee minutes, 16 December 2003

12.2 Draft Audit and Risk Management Committee minutes, 4 February 2004