



The University of Sydney

Senate minutes summary, 7 April 2004

At the ordinary meeting on 7 April 2004:

- ★ 1. **Addition or deletion of confidential items**
- ★ 2. **Senate and general business (*priority items*)**
 - 2.1 **Governance Protocols**

Resolution 62/04

Senate resolved

- (i) that an ad hoc committee of Senate be formed to review any proposed state legislation or announcements concerning such legislation and to be available to provide advice to Senate as well as to the Chancellor and Vice-Chancellor in order that Senate's position be represented appropriately; and
- (ii) that the ad hoc committee comprise the following, with Mr Alan Cameron being available for consultation:
 - the Chancellor
 - the Deputy Chancellor
 - the Vice-Chancellor
 - Dr Robin Fitzsimons
 - Mr Matthew Hall
 - Mr David Hoare
 - Dr Suzanne Jamieson

- 2.2 **Senate: Changes to provide a more streamlined and accessible Senate agenda allowing time to concentrate on the major priority issues**

2.2.1 Delegations of authority

Resolution 63/04

Senate resolved

- (i) to delegate approval of Graduation dates to the Registrar, noting that the Registrar would report this matter to Senate for noting;
- (ii) to defer to the next meeting consideration of delegations of authority to the Vice-Chancellor; and
- (iii) to consider the general question of whether Senate should have formal Senate representatives on organisations and, if so, whether a protocol should exist for reporting to Senate.

2.2.2 Pattern of Senate meetings

Resolution 64/04

Senate approved

- (i) the cancellation of the Senate meeting scheduled for 5 July 2004; and
- (ii) the following pattern for eight Senate meetings per year, which comprises six-weekly intervals except for one four-week interval to enable the final Senate meeting to be held at the beginning rather than the end of December, to commence in February 2005, with the option of increasing the number ad hoc where urgency or workload justifies this:

1st Monday in February
3rd Monday in March
1st Monday in May
3rd Monday in June
1st Monday in August
3rd Monday in September
1st Monday in November
1st Monday in December

☆ 3. **Report of the Vice-Chancellor and Principal (*priority items*)**
3.1 **Guidelines Concerning Commercial Activities**

Resolution 65/04

Senate approved the Guidelines Concerning Commercial Activities for submission to the Minister for approval, pursuant to section 26B (2) of The University of Sydney Act 1989, as set out in the report.

☆ 4. **Report of the Finance Committee, 18 March 2004 (*priority items*)**
4.1 **Investment Committee**

Resolution 66/04

Senate noted the Report of the Finance Committee (*priority items*), 18 March 2004.

5. **Senate business (*standard items*)**

☆ 5.1 **Starring**

Resolution 67/04

Senate resolved as recommended with respect to all unstarred items.

5.2 **Leave of absence**

Resolution 68/04

Senate

- (i) noted that Ms Kim Anderson and Professor Margaret Harris had requested leave of absence for the meeting scheduled for 5 April 2004; and
- (ii) granted leave of absence for the emergency meeting on 7 April 2004 to Ms Kim Anderson, The Hon John J Aquilina, Ms Jo E Haylen, Mr David M Hoare, Mr Adam B Spencer and Ms Kim Wilson.

5.3 **Minutes of the previous Senate meeting, 20 February 2004**

Resolution 69/04

Senate confirmed the minutes of the Senate meeting held on 20 February 2004 as a true and correct record.

5.4 **Business arising out of the minutes not dealt with elsewhere in the agenda**

There was no business arising out of the minutes not dealt with elsewhere in the agenda.

5.5 **Chairs of Student Proctorial Boards**

Resolution 70/04

Senate appointed The Hon Jane Hamilton Mathews QC and reappointed The Hon Matthew John Robert Clarke QC as Chairs of Student Proctorial Boards for a one year term of office from 5 April 2004.

5.6 Notes of the Senate retreat, 20-21 February 2004

Resolution 71/04

Senate noted the notes of the Senate retreat, 20-21 February 2004.

5.7 Additional Fellow of Senate appointed by Senate

Resolution 72/04

Senate noted the report on the additional Fellow appointed by Senate.

5.8 Senate Committees

5.8.1 Chair, Finance Committee

Resolution 73/04

Senate noted that Mr David Hoare had been re-elected unopposed as Chair of the Finance Committee for a term of office from the Senate meeting on 5 April 2004 to the Senate meeting in February 2005 and congratulated him on his re-election.

5.8.2 Vacancies on Committees

Resolution 74/04

Senate noted that the Registrar had declared elected the persons nominated to membership of Senate Committees, as follows:

Advisory Committee for the Selection of Candidates for Honorary Awards

Ms Kim Anderson

Chair Appointments Committee

Mr Alan Cameron
Professor Leslie Field

Senate/SRC Liaison Committee

Mr Alan Cameron

Senate/SUPRA Liaison Committee

Mr Alan Cameron

Student Academic Appeals Committee

Mrs Margaret Varady

☆ 5.8.3 Audit and Risk Management Committee

Resolution 75/04

Senate appointed Mr Alan Cameron to membership of the Audit and Risk Management Committee as recommended.

5.9 Senate representation, March 2004

Resolution 76/04

Senate noted the report on Senate representation in March 2004.

5.10 Governance

Resolution 77/04

Senate noted the correspondence relating to the National Governance Protocols.

5.11 Next meeting

Resolution 78/04

Senate noted that the next Senate meeting would be held at 5.00pm on 3 May 2004 in the Senate Room.

6. Report of the Vice-Chancellor and Principal (*standard items*)

☆ **6.1 Update for Senate's information**

6.2 Australian Universities Quality Assurance Audit

Resolution 79/04

Senate noted the report on Australian Universities Quality Assurance Audit.

☆ **6.3 Enterprise Bargaining Developments**

Resolution 80/04

Senate noted the report on Enterprise Bargaining developments.

6.4 Graduate School of Government

Resolution 81/04

Senate noted the report on the Graduate School of Government.

☆ **6.5 Future Focus Topics for Senate Discussion**

Resolution 82/04

Senate noted the report on future focus topics for Senate discussion, and that a further report would come to the next meeting.

☆ **6.6 Research Reviews**

Resolution 83/04

Senate noted the report on reviews on the evaluation of the Knowledge and Innovation reforms; the National Infrastructure Taskforce; and the review of closer collaboration between universities and publicly-funded research agencies.

6.7 Financial Review Education Summit: 26 March 2004

Resolution 84/04

Senate noted the report on the Financial Review Education Summit held on 26 March 2004.

6.8 Graduate School of Government Young Professionals Project: 26 March 2004

Resolution 85/04

Senate noted the report on the Young Professionals Project, an initiative of the Research Institute for Asia and the Pacific working in collaboration with the Graduate School of Government.

6.9 Staff – Retirement

Resolution 86/04

Senate noted the report that Mr Graham Findlay, the Executive Director (Planning and Resources), who had provided exceptional service to the University as Secretary to the Tender Board, had retired and joined the Vice-Chancellor in wishing him well in his retirement.

6.10 Overseas Visits

Resolution 87/04

Senate noted the report on the Vice-Chancellor's overseas visits.

6.11 University Relations

Resolution 88/04

Senate noted the report on University relations.

6.12 International Report

Resolution 89/04

Senate noted the International report.

7. Report of the Finance Committee, 18 March 2004 (*standard items*)

7.1 Resignations and Leave of Absence

7.2 Vice-Chancellor's Report

7.2.1 Update on current issues

7.2.1.1 Submission of Additional Student Places

7.2.1.2 Enterprise Bargaining

7.3 Capital Development Program Project Update

7.3.1 Campus 2010 and Building for the Future Design Competition

7.4 CFO's Report

7.4.1 2003 Year End Financial Management Report, including Financial Performance Trends

7.4.2 Planning Support Office

7.4.3 2003 Year End Financial Management Report – College of Health Sciences

7.4.4 2003 Year End Financial Management Report – College of Humanities and Social Sciences

7.4.5 2003 Year End Financial Management Report – College of Sciences and Technology

7.5 Annual Reports of Foundations/Centres/Student Associations

- Centre for Health Economics Research and Evaluation Foundation (2002)
- Dermatology Research Foundation (2002)
- Ear and Allied Research Foundation (2002)
- Planning Research Centre (2001 and 2002)
- Veterinary Science Foundation (2002)

7.6 Next Meeting

7.7 Any Other Business

7.7.1 Secretary to the Tender Board

7.7.2 Expression of Appreciation

Resolution 90/04

Senate noted the Report of the meeting of the Finance Committee (*standard items*), 18 March 2004.

8A Report of the Audit and Risk Management Committee, 24 March 2004 (*standard items*)

8A.1 Main issues arising from meeting held Wednesday 24 March 2004

8A.1.1 OH&S Issues

8A.1.2 Insurance Report

8A.1.3 Internal Audit & Review – 2003 Annual Report

8A.1.4 Terrorism Summit

8A.1.5 Audit of the 2003 Accounts

Resolution 91/04

Senate noted the Report of the Audit and Risk Management Committee (*standard items*), 24 March 2004.

8B Report of the Academic Board, 4 February 2004

B.1 Amendment of the Rules of the Senate

8B.1.1 University of Sydney (Academic Governance) Rule 2003

Resolution 92/04

Senate amended the University of Sydney (Academic Governance) Rule 2003, as set out in the report presented.

8B.2 Report of the Chair

8B.2.1 Review of the Academic Board and the Academic Forum

8B.1.2 Membership of the Academic Board

Resolution 93/04

Senate noted the Report of the Chair of the Academic Board.

9. Report of the Senate/SUPRA Liaison Committee, 22 March 2004 (*standard items*)

9.1 Welcome and apologies

9.2 Business arising from the previous report

9.2.1 Signage

9.3 Report of the Dean of Graduate Studies

9.4 Postgraduate Fellowship Scheme

9.5 Postgraduate Coursework Fee increase notifications and Fee setting mechanism

9.6 Induction etc of supervisors and associate supervisors who are Honorary, Adjunct and Clinical Professors

9.7 Provision of Internet access and IT resources in a research intensive University

9.8 Ethics approval and the resourcing of the Ethics Office

9.9 Next Meeting

9.10 Any other business

Resolution 94/04

Senate noted the Report of the Senate/SUPRA Liaison Committee (*standard items*), 22 March 2004.

☆ 10. Question time

11. General items (*standard items*)

11.1 Reports on bequests, donations, non-government grants and gifts-in-kind, January and February 2004

Resolution 95/04

Senate accepted with gratitude the various bequests, donations, non-government grants and gifts-in-kind received in January and February 2004.

11.2 Report of the Power Institute Foundation for Art and Visual Culture

Resolution 96/04

Senate approved election of President of the Power Institute Foundation for Art and Visual Culture as set out in the report presented.

11.3 Report of the Warren Centre for Advanced Engineering

Resolution 97/04

Senate approved re-appointments to the Board of the Warren Centre for Advanced Engineering as set out in the report presented.

11.4 Graduation ceremonies (April/May 2004)

Resolution 98/04

Senate noted the details of the graduation ceremonies to be held in April and May 2004.

11.5 Adviser on Payments made by Student Societies - 2003 Annual Report

Resolution 99/04

Senate noted the 2003 Annual Report of the Adviser on Payments made by Student Societies.

11.6 Discipline of Students - 2003 Annual Report

Resolution 100/04

Senate noted the 2003 Annual Report on Discipline of Students.

11.7 Appeals heard by the Student Appeals Committee (Exclusions and Readmissions) - 2003 Annual Report

Resolution 101/04

Senate noted the Report on appeals heard by the Student Appeals Committee (Exclusions and Readmissions) in 2003.

11.8 Citations for recipients of honorary awards conferred in 2003

Resolution 102/01

Senate noted the citations of recipients of honorary awards conferred in 2003.

11.9 Citations for recipients of the Vice-Chancellor's Awards for Outstanding Teaching 2002

Resolution 103/04

Senate noted the citations for recipients of the Vice-Chancellor's Awards for Outstanding Teaching 2002.

11.10 Citations for recipients of the Vice-Chancellor's Awards for Excellence in Research Higher Degree Supervision 2002

Resolution 104/04

Senate noted the citations for recipients of the Vice-Chancellor's Awards for Excellence in Research Higher Degree Supervision 2002.

☆ **12. Any other business**

12.1 Presentations by Deputy Vice-Chancellors

Resolution 105/04

Senate noted the Vice-Chancellor's response.

12.2 Signage at campus entrances recognising indigenous custodianship

Resolution 106/04

Senate noted the Vice-Chancellor's response.

12.3 Graduate School of Government

Resolution 107/04

Senate noted the Chancellor's report.

12.4 AGSM

Resolution 108/04

Senate noted the Vice-Chancellor's report.

13. Confidential priority items

14. Confidential standard items