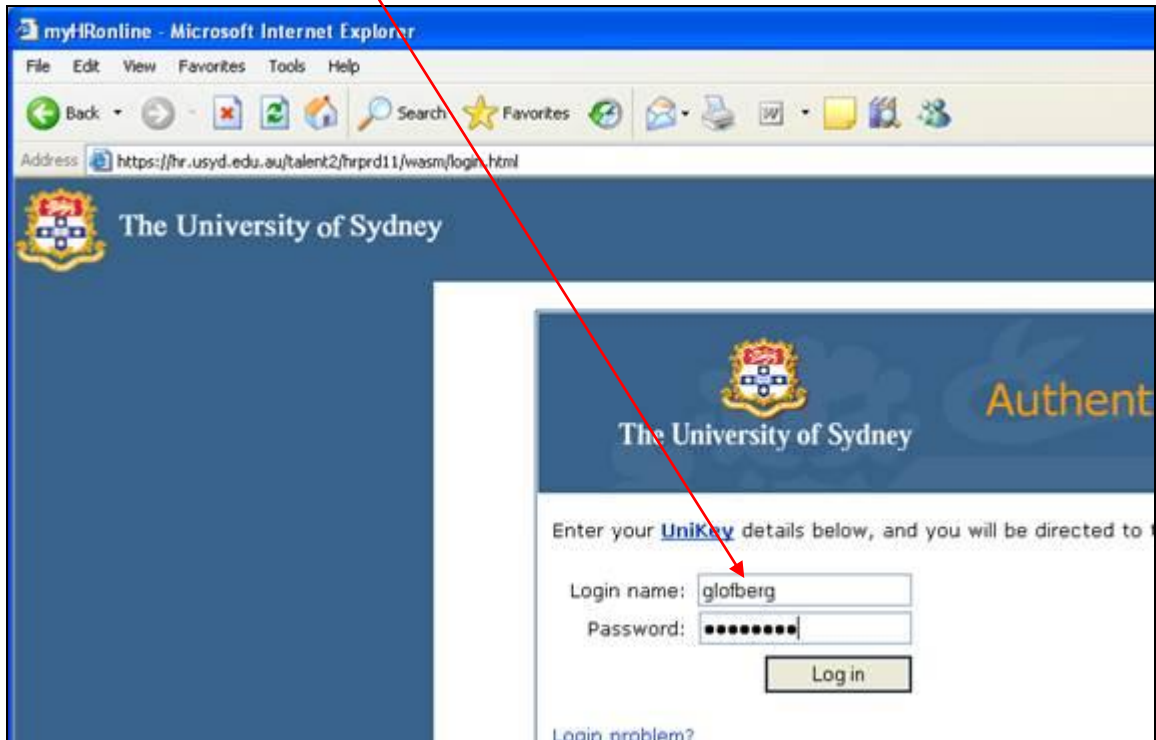
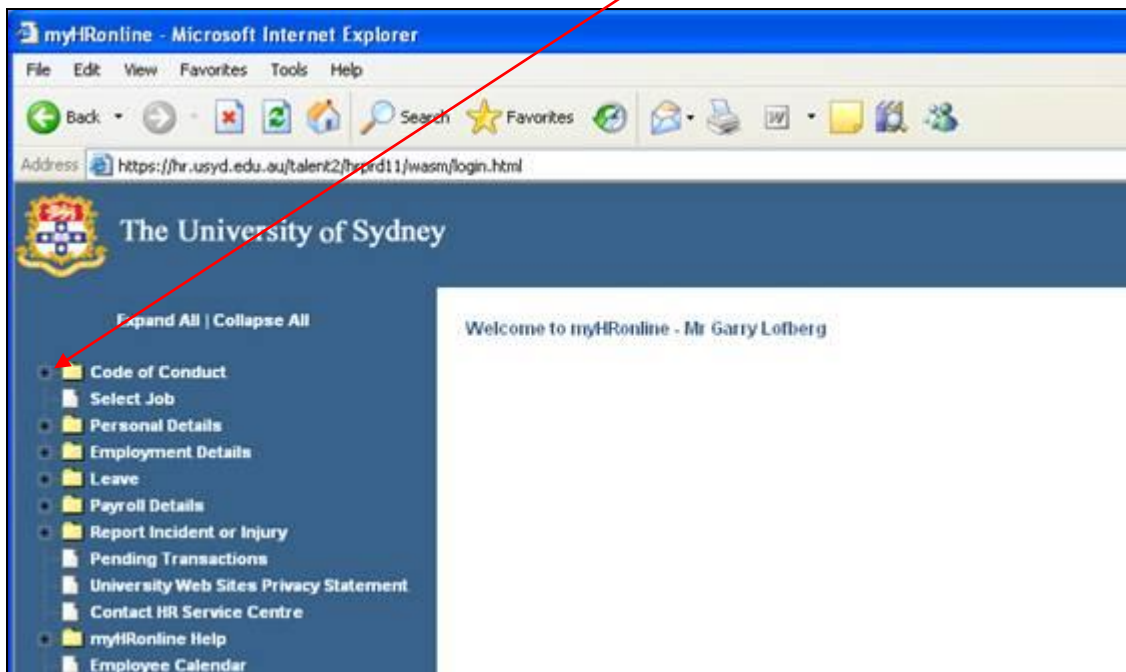


INSTRUCTIONS FOR ACKNOWLEDGING THE UNIVERSITY OF SYDNEY CODE OF CONDUCT

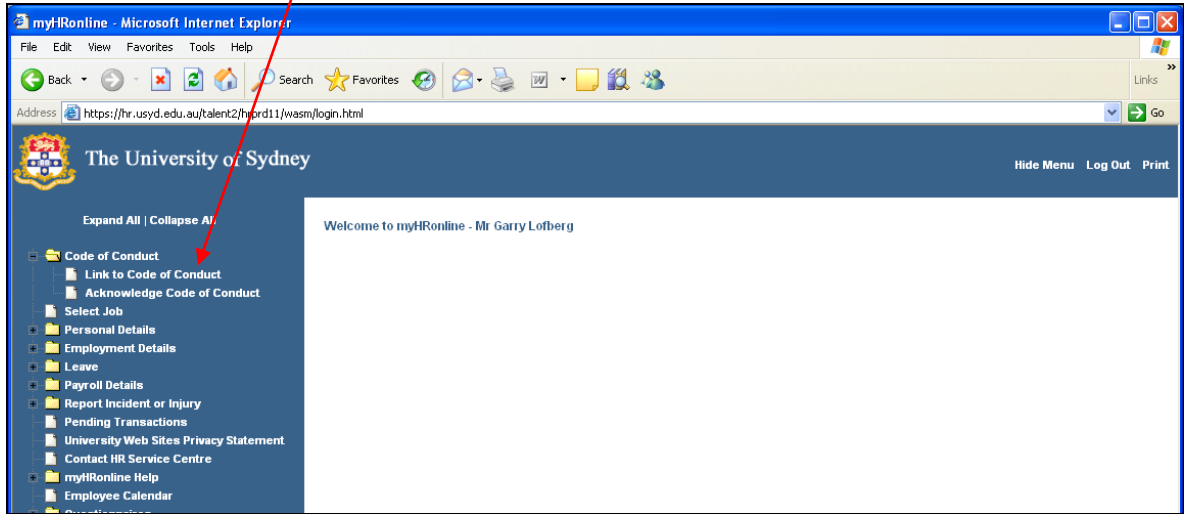
Step 1 – Logon to myHRonline



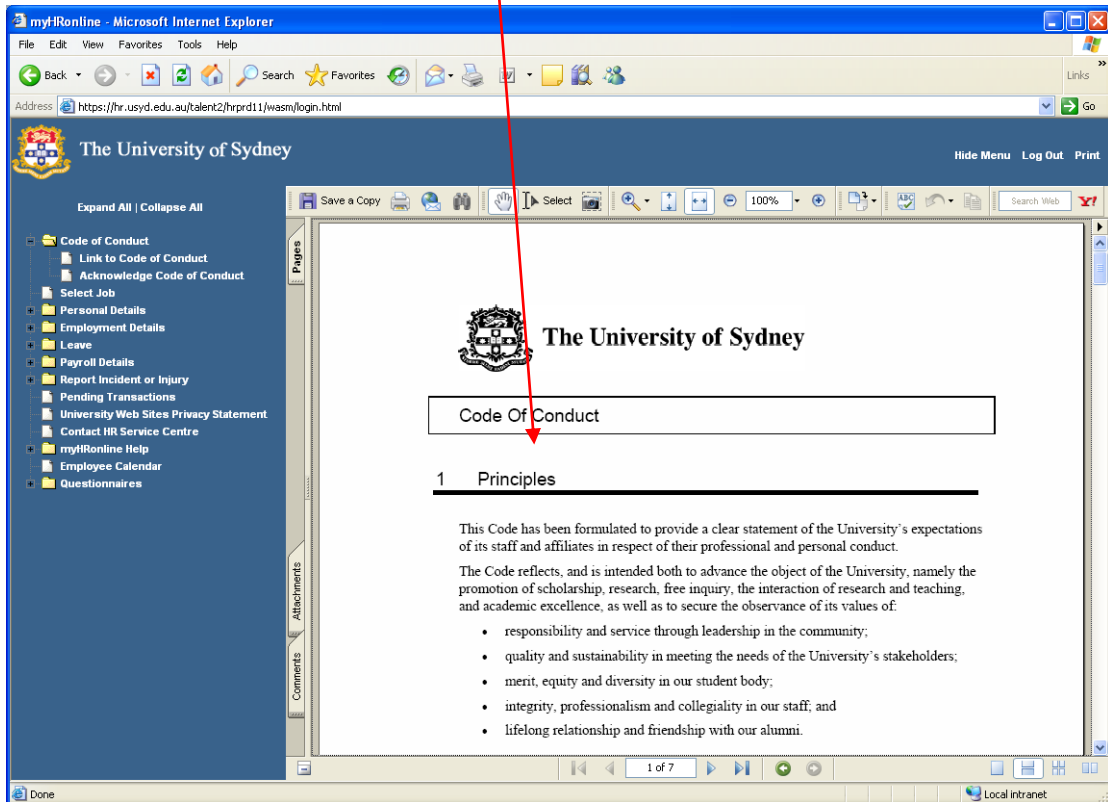
Step 2 Open the “Code of Conduct” Folder by clicking on the “+” symbol



Step 3 Click on “Link to Code of Conduct” to read the document



Step 4 Scroll to read through the entire document



Step 5

When finished reading the document,

- click on “Acknowledge Code of Conduct”
- then click on “Find” to bring up the Code of Conduct Questionnaire (DO NOT SELECT ANY OF THE DROP DOWN BOXES)

myHRonline - Microsoft Internet Explorer

Address: https://hr.usyd.edu.au/talent2/hrprd11/wss/login.html

The University of Sydney

Person: 1106809, Mr Garry Lofberg
Job: 01, Business Analyst

Questionnaire Selection

Enter query criteria

Questionnaire Category:

Questionnaire ID:

Description:

Start Date: to

Find Clear

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User Preferences [Top of Page](#)

Expand All | Collapse All

- Code of Conduct
 - Link to Code of Conduct
 - Acknowledge Code of Conduct
- Select Job
- Personal Details
- Employment Details
- Leave
- Payroll Details
- Report Incident or Injury
- Pending Transactions
- University Web Sites Privacy Statement
- Contact HR Service Centre
- myHRonline Help
- Employee Calendar
- Questionnaires

Step 6 – Now click on “Respond”

myHRonline - Microsoft Internet Explorer

Address: http://budget-ucc.usyd.edu.au:7778/pls/hrusk11/wss/w48003\$.startup

The University of Sydney

Person: 1106809, Mr Garry Lofberg
Job: 01, Business Analyst

Questionnaires

General Purpose Questionnaires

Distribution ID	Description	Available From	Available To	Recurrent	Anonynous	Action
8	CoC V1.00 University of Sydney - Code of Conduct (V 1.00)	17-AUG-2009	30-NOV-2009	Y	N	Respond

Record 1 of 1

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Expand All | Collapse All

- Code of Conduct
 - Link to Code of Conduct
 - Acknowledge Code of Conduct
- Select Job
- Personal Details
- Employment Details
- Leave
- Payroll Details
- Report Incident or Injury
- Pending Transactions
- University Web Sites Privacy Statement
- Contact HR Service Centre
- myHRonline Help
- Employee Calendar

Step 7 Check the box to “acknowledge” and then click on “Submit Completed Questionnaire”... to submit your response. The process is then finished.

The University of Sydney

Person: 1106809, Mr Garry Lofberg
Job: 01, Business Analyst

Questionnaires

Questionnaire Header Information	
Questionnaire No:	27
Questionnaire ID:	CoC (V1.0)
Description:	University of Sydney - Code of Conduct Distribution (V1.0)

Preamble
All staff and affiliates are required to confirm they have read and understood the Code of Conduct.
Note: Questions marked as (Required) must be completed before submitting.

1. Please check the box below and press "Submit Completed Questionnaire" to confirm your acknowledgement of the University of Sydney's Code of Conduct approved by the Vice Chancellor on 15 April 2008. (Required)

1. Click here to acknowledge.

Save Responses Delete Responses Submit Completed Questionnaire

[Back to list of Questionnaires](#)

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